

TOWNSHIP OF LOWER MAKEFIELD  
PARK & RECREATION BOARD  
MINUTES – OCTOBER 14, 2025

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held in the Municipal Building on October 14, 2025. Ms. Rock called the meeting to order and called the Roll.

Those present:

Park & Recreation Board: Douglas Krauss, Chair  
Kim Rock, Secretary  
Rob LaBar, Member  
Mike Blundi, Member

Others: Monica Tierney, Parks & Recreation Director  
James McCartney, Supervisor Liaison

Absent: Michael Brody, Park & Recreation Board Vice Chair

1. Approval of Minutes

Mr. Blundi moved, Mr. Krauss seconded, and it was unanimously carried to approve the Minutes of September 9, 2025.

2. Director's Report

a. Review and Recommendation of 30% Designs for Memorial Park East

Ms. Tierney provided baseline drawings, estimates, and a memo from Carroll Engineering outlining three 30% design options. The Board discussed portable restrooms, playground equipment, pavilions, parking, and shade structures.

Concerns were raised about the ability to complete the project before the June 2026 grant deadline and the potential financial risk to the Township. Ms. Tierney explained that the grant allows for modifications within its outline but prohibits new elements not included in the grant.

Costs for trees would come from the Tree Bank Fund, not the grant.

The Board emphasized prioritizing bathrooms and shade structures due to their importance and cost limitations.

Motion:

*Mr. Blundi moved, Mr. LaBar seconded and it was unanimously carried to recommend to the Board that they find out timelines to make sure that the Township will not be on the hook for things if timelines are not met and recommend that the Board focus on Option #3 with the priority being bathrooms and shade and only doing the things that they know they can get done by June.*

b. Recommendation for New Pool Hours to the Board of Supervisors

Ms. Tierney explained that Department of Labor regulations require fourteen- and fifteen-year-old employees to end work by 7:00 p.m. during the school year. The proposed change would adjust weekday pool hours during the school year to 4:30 p.m. – 7:00 p.m., or alternatively, to operate on weekends only.

She also proposed extending hours on summer weekends to 9:00 p.m. and opening an hour earlier on weekends during the school year. Data on pool attendance and staff availability were reviewed.

The Board discussed membership declines, the impact of recent rate increases, and options to reintroduce a Discount Period and implement family membership caps (higher for non-residents).

Motion:

Mr. LaBar moved, Mr. Krauss seconded, and it was unanimously carried to recommend to the Board of Supervisors that during the school year, the Pool only be open on the weekends with possibly later weekend hours, and future discussion about access by the Swim Team during the week, and future discussion of family caps and a Discount Period.

c. Recommendation of Summer Camp Fees to the Board of Supervisors

Ms. Tierney presented a comparison of area camp fees and proposed slight increases to align with neighboring municipalities. She also proposed implementing a cancellation fee for withdrawals within two weeks of the start date to allow for better management of waitlisted participants.

Motion:

Mr. Krauss moved, Mr. Blundi seconded, and it was unanimously carried to recommend to the Board of Supervisors the Summer Camp Fees recommendations as written by Ms. Tierney.

3. Public Comment

There was no public comment at this time.

#### 4. Other Business

The next Park & Recreation Board meeting is scheduled for Veterans Day. Ms. Tierney will email the Board regarding alternate meeting dates and member availability.

Motion to Adjourn:

*Mr. Blundi moved, Mr. LaBar seconded, and it was unanimously carried to adjourn the meeting.*

Respectfully Submitted,

Kim Rock, Secretary