

LOWER MAKEFIELD TOWNSHIP

JOB DESCRIPTION

Job Title: Operator I, II, III
Department: Public Works

Date Modified: March 24, 2025
Supervisor: Director of Public Works

Position Summary:

Performs routine manual work with some skills with hand tools and heavy equipment on maintenance and construction projects. Duties cover a wide variety of activities including heavy labor, operating heavy equipment, and truck driving.

Operator Class is dependent upon the minimum skills obtained in accordance with the Collective Bargaining Agreement.

Essential Functions:

- Operates Class A CDL vehicles for various tasks including leaf collection and snow removal operations.
- Operates heavy equipment such as backhoe, excavator, sweeper, paver, roller, tractors, etc. depending upon Operator Classification.
- Patches township road surfaces and repaves road in need of repair using various hand tools in these operations.
- Installs and paints guard rails and barricades. Paints lines on road surfaces.
- Digs drainage ditches, cleans out culverts and storm sewer drains, and fills in washouts.
- Assists in the maintenance, repair, and painting of all Township properties.
- Loads and unloads material and tools from trucks. Including transportation of heavy equipment and materials.
- Assists in the installation of curbing, sidewalks, and carpentry work using various hand tools.
- Assists Police & Fire Departments in accidents, fire cleanups, and road closures.
- Pesticide application for weed control in Township Right-of-Way.
- Assists in winter snow removal operations including shoveling, salting, snow blower operation, and CDL plow truck operation.
- Willingness to work overtime, including mandatory availability for all forecasted winter and severe weather emergency events.

Other Functions:

- Cuts grass and weeds on township property and roadside using hand tools, power mowers, and weed whackers.
- Cleans and maintains township machinery and equipment, as needed.
- Sweeps refuse in gutters and gathers piles for removal.
- Assists in the erection, maintenance, and creation of street signs.
- Performs janitorial services and routing building maintenance of township structures, as required.
- Utilizes road related tools such as jackhammer, vibratory plate, jumping jack.
- Performs other related work as assigned.
- Overtime response for after-hour emergencies.

Qualifications:

- Valid Pennsylvania Class B Commercial Driver's License Required to begin as an Operator. Ability to obtain a Class A Commercial Driver's License within 1 year and prior to advancing to Operator II.
- PennDOT Flagging Certification or ability to obtain within six (6) months of hiring.
- Three years' experience in road maintenance or similar field.
- Understand and follow instructions and ability to work with others.

- Ability to obtain a Pennsylvania Department of Agriculture Pesticide License.
- Withstand prolonged exposure, as long as eight hours, to extreme weather conditions.
- Withstand exposure to high noise levels, vibration, and wet conditions occasionally.
- Withstand prolonged periods of standing and sitting.
- Operate motor vehicles, trucks, or motorized equipment for long periods of time.
- Work with moving machinery, slippery and/or uneven surfaces, hot surfaces, dusty conditions, and confined spaces.
- Lift and carry up to 100 pounds, push and pull up to 50 pounds.
- Hand shovel, sweeping, and raking at 15-to-30-minute intervals for as long as eight hours.
- Stretch, crawl, climb, recline, balance, kneel, and perform fine manipulation occasionally.
- Ability to effectively communicate with the public.