

LOWER MAKEFIELD TOWNSHIP

JOB DESCRIPTION

Job Title: Laborer
Department: Public Works

Date Modified: March 24, 2025
Supervisor: Director of Public Works

Position Summary:

Performs routine manual work with some skills with hand tools on maintenance and construction projects. Duties cover a wide variety of activities including heavy labor.

Essential Functions:

- Patches township road surfaces and repaves road in need of repair using various hand tools in these operations.
- Installs and paints guard rails and barricades. Paints lines on road surfaces.
- Digs drainage ditches, cleans out culverts and storm sewer drains, and fills in washouts.
- Cuts grass and weeds on township property and roadside using hand tools, power mowers, and weed whackers.
- Assists in the maintenance, repair, and painting of all Township properties.
- Loads and unloads material and tools from trucks.
- Assists in the installation of curbing and sidewalks using various hand tools.
- Assists in Township wide leaf collection services.
- Assists in winter snow removal operations including shoveling, salting, snow blower operation, and non-CDL plow truck operation.
- Willingness to work overtime, including mandatory availability for all forecasted winter and severe weather emergency events.

Other Functions:

- Cleans and maintains township machinery and equipment as needed.
- Sweeps refuse in gutters and gathers piles for removal.
- Assists in the erection, maintenance, and creation of street signs.
- Performs janitorial services and routing building maintenance of township structures, as required.
- Utilizes road related tools such as jackhammer, vibratory plate, jumping jack.
- Performs other related work as assigned.

Qualifications:

- Valid Pennsylvania Class C Driver's License Required. Class A or B CDL preferred.
- PennDOT Flagging Certification or ability to obtain within six (6) months of hiring.
- Understand and follow instructions.
- Work with others.
- Withstand prolonged exposure, as long as eight hours, to extreme weather conditions.
- Withstand exposure to high noise levels, vibration, and wet conditions occasionally.
- Withstand prolonged periods of standing and sitting.
- Operate motor vehicles, trucks, or motorized equipment for long periods of time.
- Work with moving machinery, slippery and/or uneven surfaces, hot surfaces, dusty conditions, and confined spaces.
- Lift and carry up to 100 pounds, push and pull up to 50 pounds.
- Hand shovel, sweeping, and raking at 15-to-30-minute intervals for as long as eight hours.
- Stretch, crawl, climb, recline, balance, kneel, and perform fine manipulation occasionally.