

TOWNSHIP OF LOWER MAKEFIELD  
BOARD OF SUPERVISORS  
MINUTES - JANUARY 15, 2025

The regular meeting of the Board of Supervisors of the Township of Lower Makefield was held in the Municipal Building on January 15, 2025. Mr. Grenier called the meeting to order at 7:40 p.m. and called the Roll.

Those present:

Board of Supervisors: Daniel Grenier, Chair  
John B. Lewis, Vice Chair  
James McCartney, Secretary  
Matt Ross, Treasurer  
Suzanne Blundi, Supervisor

Others: David W. Kratzer, Jr., Township Manager  
Maureen Burke-Carlton, Township Solicitor  
Melanie Aroniss, Township Engineer

#### COMMUNITY ANNOUNCEMENTS

Mr. Grenier stated during this portion of the Agenda Township residents and youth organizations may call in to make a special announcement or may contact the Township at [admin@lmt.org](mailto:admin@lmt.org) to request a special announcement be added to the Agenda. There was no one wishing to make a special announcement at this time.

Mr. Grenier stated the Yardley Farmers Market will be at the Community Center, 1550 Oxford Valley Road, Yardley, PA 19067 the first and third Saturdays of every month until April, 2025 from 10:00 a.m. to 12:00 p.m.

Mr. Grenier stated the Environmental Advisory Council is hosting their first Styrofoam Collection Event for 2025 on Saturday, January 11 from 10:00 a.m. to Noon at the Township Building, 1100 Edgewood Road, Yardley, PA 19067. Along with your clean white Styrofoam, you can also bring natural corks, cleaned pill bottles with tops, and batteries. If you have any questions, you can check out the calendar on the Township Website at [lmt.org](http://lmt.org) or reach out to the Township at [admin@lmt.org](mailto:admin@lmt.org).

Mr. Grenier stated Lower Makefield Township will be hosting another Blood Drive for the Red Cross on Friday, January 31, 2025 from 12:00 p.m. to 5:00 p.m. in the meeting room at the Township Building, 1100 Edgewood Road, Yardley, PA 19067.

To sign up or get more information log onto RedCrossBlood.org and enter Sponsor Code: LowerMakefield.

Ms. Blundi stated the Citgo on Big Oak Road is still collecting broken Christmas lights. She also noted that it is Girl Scout Cookie time.

#### RECOGNITION CEREMONY FOR RETIRED CHIEF KENNETH COLUZZI

A Ceremony was held honoring Chief Kenneth D. Coluzzi upon his retirement recognizing his twenty-four years of dedicated service to Lower Makefield Township.

Opening Remarks were made by Mr. Grenier reviewing Chief Coluzzi's experience in Philadelphia and Lower Makefield Township, and he presented him with an eagle statue thanking him for his years of service.

Speeches and presentations were made by the following:

Senator Steven J. Santarsiero, Pennsylvania Senate, 10<sup>th</sup> Senatorial District who also spoke on behalf of the Office of Representative Brian K. Fitzpatrick, U.S. House of Representatives, Pennsylvania 1<sup>st</sup> District (John Kelly present) and the Office of Representative Perry Warren, Pennsylvania House of Representative, 31<sup>st</sup> District (Emily Fisher present)

Commissioner Diane Marseglia speaking on behalf of the Bucks County Commissioners

District Attorney Jennifer Schorn on behalf of the Bucks County District Attorney's Office

Former Township Supervisor Dobby Dobson

Agent Josh Reed on behalf of the Federal Bureau of Investigation

Former Township Supervisor Matt Maloney

Chief Joseph Bartorilla, President of the Police Chiefs Association of Bucks County, also speaking on behalf of the Middletown Township Police Department

Larry Newman, President, Glenn Chamberlain, Fire Chief, and Deputy Fire Chief Tim Chamberlain of the Yardley-Makefield Fire Company

Deputy Chief Robert Lewis on behalf of the Lower Makefield Township Police Department also presenting letters of recognition from the United States Secret Service and the United States Marshalls Service

Chief Coluzzi thanked all of the Police Department staff, present and past Township staff, residents, family, and friends many of whom were present this evening.

A short recess was taken at this time. The meeting reconvened at 8:45 p.m.

#### PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no one wishing to make Public Comment at this time.

#### APPROVAL OF CONSENT AGENDA ITEMS

Mr. Lewis stated at one time a family member worked at De Lage Landen but no longer works there, and Ms. Carlton stated that would not exclude Mr. Lewis from voting on this matter.

Mr. Ross moved, Mr. Lewis seconded and it was unanimously carried to approve the following Consent Agenda Items:

Approved the Minutes for the December 18, 2024 Meeting  
Approved the Warrant List dated January 8, 2025 in the amount of \$792,978.55 (as attached to the Minutes)  
Appointed Alison Stewart as a member of the Lower Makefield Township Community Foundation  
Approved Payment Application #8 in the amount of \$7,066.80 to JMT, Inc. for the Macclesfield Park Master Plan  
Acknowledged the Extension of Time for 1511 Lindenhurst Road Subdivision



Approved authorizing the Township Manager to execute the Collective Bargaining Agreement between the Township and the Independent Association of Lower Makefield Township Public Works employees

Approved authorizing the release of a Bid for Pool Painting (annual budgeted maintenance item – Pool Fund; sandblasting and painting of the intermediate and baby pools and touch-up painting of the lap and Olympic pools)

Approved authorizing the acceptance of a proposal from Exact Payroll for timekeeping and scheduling system (budgeted item – Pool Fund)

Approved authorizing the Township Manager to execute the Lease Agreement with De Lage Landen Financial Services, Inc. (60-month Lease at \$51.00 per month) for Konica Minolta 4050i Multifunction Printer for use by the Police Department

#### COMMUNITY DEVELOPMENT

##### Update on the 2024 Floodplain Management Activities

Mr. Majewski stated one of the requirements for participation in the Community Rating System is that we give an annual progress report toward implementation of the recommendations of the Bucks County Hazard Mitigation Plan. He stated he has provided the Board with a copy of the Report on the progress we have made over the last year and the efforts that we are making to be a more resilient community and try to advise the public about insurance, educate the public, have them come to the Township if they have questions about their status as it relates to the floodplain, what Grants are available, and what we can do to make our community be prepared for the next flood.

#### ENGINEER'S REPORT

The Board received the Engineer's Report in their packet and had no questions at this time.

MANAGER'S REPORT

Approve Resolution #25-1 Authorizing the Submission of a Proposed Resolution to the Bucks County Association of Township Officials (BCATO) for Submission to and Consideration by the Pennsylvania State Association of Township Supervisors (PSATS)

Mr. Ross moved, Mr. Lewis seconded and it was unanimously carried to approve Resolution #25-1 authorizing submission of a proposed Resolution to the Bucks County Association of Township Officials for submission to and Consideration by the Pennsylvania State Association of Township Supervisors.

Approve the Proposal from Bowman (T&M Proposal in the Amount of \$12,000) for the Construction Management and Construction Observation Services Relating to the Pine Grove Road (SR 2071) and Big Oak Road (SR 2024) (Green Light-Go Funded Project)

Mr. Kratzer stated this is a time and materials cost with an estimated cost of \$12,000. He stated this intersection project is being funded through the Green Light-Go Program which is a Commonwealth Program. The project is required to be done by June, 2025, so it is a relatively tight construction window, and there is not flexibility for an extension from the Commonwealth's perspective.

Mr. Lewis moved and Ms. Blundi seconded to approve the proposal from Bowman in the amount of \$12,000 for the Construction Management and Observation Services related to the Pine Grove Road and Big Oak Road Green Light-Go Funded Project.

Mr. Grenier stated this is a time and materials proposal, and he asked if they go over and above the award amount is that covered under the Green Light-Go funding as well. Mr. Kratzer stated there is a Township match requirement, and the amount of the Grant is limited by the amount of the initial award. Mr. Fuller stated the Township has already exhausted all of the Grant funds, and everything from now on is on the Township's match portion.

Motion carried unanimously.

#### SOLICITOR'S REPORT

Ms. Carlton stated the Board met in Executive Session prior to the meeting and discussed an employment matter and a potential litigation matter.

Ms. Carlton stated there are a few Ordinances that should be before the Board shortly including the Responsible Contractor Ordinance and the Historic Demolition Ordinance. She stated her office is also working on various Contracts and Easements including the Easements associated with the Green Light-Go Funded Project that was just discussed.

#### SUPERVISORS' REPORTS

Mr. Grenier stated the Board of Auditors met and reviewed and approve the Budget.

Mr. Lewis stated the Disability Advisory Committee met. He stated many of our sports organizations have special programs to be inclusive so that all children can play. He stated that the Pennsylvania Developmental Disability Council is developing a State plan for its work, and they have a specific survey that Representative Warren has sent out. Mr. Lewis recommended that those who have perspectives they would like to share with the State, participate in that.

Mr. McCartney stated the Park & Recreation Board met and discussed the possibility of a scaled back Community Day and are thinking of options to be presented to the Board of Supervisors at some point in the future.

#### APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSIONS

Ms. Blundi moved, Mr. McCartney seconded and it was unanimously carried to appoint Dennis Wysocki to the Golf Committee.

#### ADDITIONAL PUBLIC COMMENT ON NON-AGENDA ITEMS

There was one from the public wishing to make public comment at this time.

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There being no further business, the meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'James McCartney', written in a cursive style.

James McCartney, Secretary

