

TOWNSHIP OF LOWER MAKEFIELD
BOARD OF SUPERVISORS
MINUTES - NOVEMBER 17, 2003

The regular meeting of the Board of Supervisors of the Township of Lower Makefield was held in the Municipal Building on November 17, 2003. Chairman Godshalk called the meeting to order at 7:30 p.m. noting that the Board had been meeting in Executive Session since 6:30 p.m. discussing legal and real estate matters and interviewing candidates for Board vacancies.

Those present:

Board of Supervisors: Grace Godshalk, Chairman
Wes Hackman, Vice Chairman
Frank Fazzalore, Secretary/Treasurer
Scott Fegley, Supervisor
Pete Stainthorpe, Supervisor

Others: Terry Fedorchak, Township Manager
Jeffrey Garton, Township Solicitor
Robert Williams, Township Engineer
Kenneth Coluzzi, Chief of Police

PUBLIC COMMENT

Mr. Chuck Narwicz, 1711 Wrightfield Avenue, stated he is President of the Lower Bucks Lacrosse League representing 400 children. He stated he has recently learned that the user fees have been doubled. He stated they have already started their registration, and this increase will mean a difference of \$5,000 to his Club. Had they known about this increase to the user fees, they could have assessed their players with this fee. He asked that the Board not do this at this time and wait until next year for his program. He stated they are on a shoestring budget, and they will have to leave the community if this increase goes through at this time. He stated their players would have to go to Falls Township, and the message this is giving is that they do not want Lacrosse in Lower Makefield.

Mrs. Godshalk stated Budget time is when they have to decide what changes need to be made. The Board felt they had to charge more to help pay for what they are putting into the playing fields. She stated the rest of the funds needed come from the Park & Recreation tax. She stated the increase will take effect in July and will not have an impact now or for those people registering in the spring. She stated they do want this program to continue in the Township. She stated they are thankful for the amount of time the volunteers put into these programs. Mr. Hackman stated Mr. Narwicz's opinion was also expressed by the other sports organizations. They were concerned with the size of the increase and its timing. He stated they did agree that if it was effective July 1, this would be a good time for the organizations. The effective date of July 1 was acceptable to all Supervisors.

Mr. Narwicz stated he feels all organizations should be made aware of what is happening at the field sites and the costs involved. Mr. Hackman stated the bulk of the Park & Recreation Budget, which last year was over \$1 million, goes toward field maintenance. Mr. Fazzalore stated they are trying to maintain what people have become used to in the Township, and they do not have the surpluses they had in the past.

Ms. Diane Mays, Lanyard Road, asked for a status report on the Senior Center. Mr. Fazzalore stated the amount of money which was in the Budget last year was never spent and it has not been included in next year's Budget. He stated he feels this is almost a dead issue.

APPROVAL OF MINUTES

Mr. Fazzalore moved, Mr. Stainthorpe seconded and it was unanimously carried to approve the Minutes of October 20, 2003 as corrected.

APPROVAL OF NOVEMBER 3 AND NOVEMBER 17, 2003 WARRANT LISTS, AND OCTOBER, 2003 PAYROLL

Mr. Fazzalore moved, Mr. Hackman seconded and it was unanimously carried to approve the November 3 and November 17, 2003 Warrant Lists and October, 2003 Payroll as attached to the Minutes.

APPROVAL OF PURCHASING KITCHEN EQUIPMENT FOR THE GOLF COURSE

Mr. William Taylor was present and stated the purchase of kitchen equipment for the club house was included in the original borrowing they made in 2002. They submitted the list of equipment that was generated by a kitchen designer to three organizations listed on the State bid list and two replied. They would recommend approval of the bid submitted by the Singer Equipment Company. This list was submitted and approved by the Kemper organization and the Bucks County Board of Health.

Mr. Hackman moved and Mr. Stainthorpe seconded to approve purchase of kitchen equipment in the amount of \$42,955.82 under State Contract No. 7350-05.

Mr. Fazzalore asked if this comes out of the \$16 million loan, and Mr. Taylor stated it does. Mr. Hackman asked how much was budgeted for this item, and Mr. Taylor stated they budgeted \$75,000 for this.

Motion carried with Mr. Fegley abstained.

APPROVAL OF GOLF COURSE LOGO DESIGN CONCEPT

Mr. Hackman stated they want to move ahead quickly with the design of a logo. The Golf Committee has been working on this. Mr. Frank Draper, Chairman of the Golf Committee, was present. He stated the Ad Agency they used submitted 100 concepts to the Golf Committee for consideration. He stated they got this down to a more manageable number and solicited opinions from the other professionals involved in the project. Mr. Draper provided pictures of the final four choices. He also provided a copy of what the size of the actual logo would look like on a shirt or hat. He stated they also considered what other Golf Courses use for their logos as they did not want anything too similar. They also wanted something unique which would encourage people to make purchases.

Mr. Draper showed the choice of logo which was the unanimous decision of the Golf Course Committee. He noted that Field Print Wear in Levittown did print up the embroidery of this design on a swatch for the Board's review, and this was done at no charge to the Township.

Mr. Hackman moved and Mr. Fazzalore seconded to approve the recommended design in concept and have Kemper become involved with Mr. Draper to make final adjustments.

Mr. Fegley stated that while he will not vote on this, the recommended design would not be his first choice; and he would have preferred using an oak tree.

Motion carried with Mr. Fegley abstained.

DISCUSSION AND APPROVAL OF 2004 PRELIMINARY BUDGET, ADVERTISING THE BUDGET, AND PETITIONING THE COURT FOR 5 MILLS

Mrs. Godshalk noted that the Board will consider approval of the final Budget at the second meeting in December.

Mr. Fazzalore stated this Budget takes out of the beginning balances \$1.268 million in order to balance the Budget with no tax increase. This leaves the Township with \$216,000 in the General Fund. He stated the General Fund includes the Police Department, Road Department, and Administrative Department and the fixed costs that go with these Departments. He stated over the past years, they have been using their surplus to balance and Budget and not have a tax increase. His concern is that in 2004 they are going to have to decide how to bring income up to expenditures or how they can bring their expenditures down to their income. He stated he is concerned what will happen in 2005 and questions whether they will have to lay off Police officers or cut expenses in the Road Department or the Administrative Department. He stated they must have a balanced Budget. He stated he will not vote to borrow money for operating expenses. He stated the Township residents are used to having services. He stated the Road Department does an outstanding job, but this is costly. He stated the Police Department is also efficiently run but expenses are up from where they used to be. He stated they do not have many ways of raising money although there are taxes that can be put into effect. He stated some people have indicated Matrix is coming; but he feels even if they win their legal battles, Matrix is far down the road.

Mrs. Godshalk stated there will be no tax increase next year, and they have some major capital items that will be coming out of Capital Projects. She reviewed some of the projects included in the Budget. She noted particularly the northern Fire Station for \$1.7 million. Mr. Fazzalore stated they already borrowed \$1.5 million approximately two years but they have been unable to get costs down for this to the \$1.5 million level. Mrs. Godshalk stated the bids for this have come in very high, and they are trying to make revisions to get the bid lower. She reviewed locations where traffic signals will be installed and other road projects. She noted capital projects for the Township Pool and Parks. Mrs. Godshalk stated there will be no increase in the street lighting or leaf pick-up. Sewer rates will remain the same. User fees will be increased in July. The resident rate will go from \$8 to \$15 and non-resident rate will go from \$15 to \$30.

Mr. Fazzalore stated no additional personnel are included in the Budget. He stated they did have discussions about a Park Ranger but this was removed from the Budget because they cannot afford it.

Mr. Hackman stated the 2004 Budget calls for the following: 19 mills for the General Fund, 3 mills for Fire Protection, 1.17 mills for Hydrants, 5.1 mills Park & Recreation, 6.51 mills for Open Space Debt Service, 4.49 mills for Debt Service, 1 mill for the Ambulance/Rescue Squad. This is a total of 40.27 mills which is exactly what it was last year. Mr. Fazzalore stated they are capped at 19 mills for the General Fund. He noted there are monies in other funds, but they cannot transfer these to the General Fund. Mrs. Godshalk complimented all involved for the work done on the Budget. She stated they do have to go to the Court to petition for the extra millage from 14 mills to 19 mills. Mr. Fazzalore stated he was in Harrisburg today and found out that the 3 mills for the Police Department is not dead, although he does not know whether it will pass.

Mr. Fazzalore moved and Mr. Stainthorpe seconded to approve the Preliminary Budget, advertise, and petition the Court for 5 mills.

Mr. Gary Cruzan, 1597 Clark Drive, stated he understood they borrowed from the General Fund last year for the Golf Course. Mr. Fazzalore stated this is incorrect. He stated they borrowed \$16 million for the Golf Course. Mr. Cruzan stated they borrowed from the General Fund before they went out for the borrowing. It was noted by the Board and Mr. Fedorchak that this is incorrect.

Mr. George Shrader, 44 Black Rock Road, asked what would happen if some of these funds went unused. He asked if they could be transferred to the General Fund. Mr. Garton stated some of the funds are restricted and you cannot transfer them. He stated it would depend on what the fund is. Mr. Shrader asked if there are any funds that are unused which could be switched over. Mr. Fedorchak stated certain pieces of Capital Reserve could go back to the General Fund, but they would then not have money to purchase certain items for the Police Department and do certain storm projects. He stated currently they are spending \$500,000 for capital improvements per year for items such as Police cars, backhoes, etc. which are not coming out of the General Fund but are coming from the Capital Reserve Fund. He stated the current balance is \$2.7 million in the Capital Reserve but \$1.5 million is for the Fire Station. It was noted this fund has shrunk over the last several years. One of the main sources for the Capital Reserve Fund was from the developers, and this is no longer coming in to the extent it has in the past.

Ms. Virginia Torbert, 1700 Yardley-Newtown Road, asked if the leaf assessment fee goes into the General Fund; and Mr. Fedorchak stated it goes into a separate fund and pays for the leaf program including employees, supplies, and materials. Mr. Fazzalore stated they did raise this assessment last year because the costs were exceeding income. It will not be raised this year. Ms. Torbert asked why they are not going to raise this fee this year if costs are going up. She stated she has been hearing Mr. Fazzalore say for several years that the Budget is okay this year, but next year they will have a problem. She suggested that they do some belt tightening this year. Mr. Fazzalore stated he went through the Budget line by line trying to find areas where they could cut but then services would go down, and the Township residents would not tolerate this. He stated the Police Department and the Road Department are the largest portion of the General Fund and this is where they would have to cut. Ms. Torbert asked why they do not make these cuts.

Mr. Fedorchak stated the Chief has indicated over the past three to four years that he has in fact reduced those items they have control over other than personnel. He stated approximately 75% to 80% of the Chief's Budget are costs for Police Officers. He stated there are thirty-one Police Officers; and if they wanted to save money in the Police Department they could lay off five police officers, although he would not recommend this as he does not feel this is the way they should go. He stated the Police are nearly \$2.8 million out of a \$7.3 million budget. He stated Roads are \$1.7 million of the Budget. Mr. Fazzalore stated he feels they do a phenomenal job and they have the best Road man in the County. Ms. Torbert asked what they can do next year that they are not doing this year. Mr. Fazzalore stated he and Mr. Taylor did a ten-year projection in 1996, and he advised at that time that they would be broke in 2003. He feels he missed this by one year and they will be broke in 2004. Mrs. Godshalk noted there have been a number of increased costs noting particularly hospitalization. She stated the Township employs a significant number of people and these are fixed costs. Mr. Fazzalore stated the Police Contract which was done by an arbitrator resulted in a 3.5% increase, and the Township gives this to their other employees as well since they feel this is proper. Mr. Fedorchak stated in terms of Department Heads and their philosophies toward spending, the Department Heads were permitted to spend \$7,357,000 this year and it is projected that they will spend only \$7,200,000. He feels this is a positive reflection on the Department Heads attitudes' toward spending.

Mr. Zachary Rubin, 1661 Covington Road, asked how much of the surplus was used for the 2003 Budget, and Mr. Fedorchak stated they carry the entire amount and put it into the next year's Budget and this is shown in its entirety. Mr. Rubin asked if expenditures were over this year or under, and Mr. Fedorchak stated he just indicated that expenditures will be under. Mr. Stainthorpe stated they did anticipate dipping into their surplus this year; and while they did do this, they did so at a much lesser extent than they anticipated. He stated the reason this occurred was because they received more in transfer fees than they anticipated. He stated they cannot always count on this however. He stated the Department Heads also spent less than anticipated. Mr. Rubin noted interest rates have gone down for the last few years and asked if the Budgets have actually reflected the interest earned and are they getting a big hit in the projections because they did not foresee the decline in interest. Mr. Fedorchak stated they have shown declining interest rate revenues for the last three to four years. He stated they have a special arrangement with Sovereign Bank who handles the investments, and the Finance Department does predict a certain cash flow scenario and they then respond to that cash flow scenario the way they assign their investments. Mr. Garton stated they did previously borrow what is known as a tax anticipation note, but they have not had to do this for the past five years.

Ms. Marie McGowan, St. James Place, stated she would like to congratulate Mr. Coyne on the leaf collection this year. She stated she understands that it is illegal for the residents to put their leaves in the street and that fines can be assigned. She stated many residents do put their leaves in the street, and the Township could fine them in order to gain extra revenue.

Mr. Gary Cruzan stated if they have known since 1996 that revenues are not increasing, they should have been doing planning. He stated they continue to spend money on capital projects with promises that they will pay for themselves. He is concerned that they are now going to levy a tax increase next year. He feels the feasibility of the Golf Course was not correct, and they will have to fund that deficit. He stated he feels they should cut expenses now. Mrs. Godshalk stated it is illegal under the MPC to raise too much money

and they cannot just collect excess funds. Mr. Cruzan stated he feels they should go back and re-think everything they have been doing. He stated he feels they are making the assumption that everyone wants them to do everything they are doing. He stated Heacock Road is in very bad condition. Mr. Fedorchak stated this is a State Road, and Mr. Coyne has already contacted PennDOT about this.

Mr. Steve Santarsiero thanked Mr. Fedorchak for bringing him up to speed on some of these issues. He stated he shares the concerns Mr. Fazzalore has voiced. He asked what happened in the last few years and what they can project out. He noted the Master Plan which does have some information about budget forecasts and asked if they have done anything else to look at where the ending balance has been and what may happen if these trends continue. Mr. Hackman stated they have been living with a rising balance of tax rates. The assessed valuation of property has gone up enough to cover the increase in expenditures each year. The development boom is basically over, although there are still some properties that will most likely be developed. He stated there is also space in the office and research area and the Matrix property. If development moves ahead there, they will continue to get an increase in valuations and that may be enough to offset the increase in expenditures. If that does not happen, and they have not had much activity there recently, there are going to be problems. He stated this is what has been fueling the balanced budgets for the past twenty years. He stated the cap on the General Fund is what is being discussed. If the 19 mills will not cover the cost of the General Fund, the most likely thing they will have to do is institute a wage tax. He noted several other Townships have done this. He noted Mr. Fazzalore previously noted that the State Legislature is considering allowing Second Class Townships to have a specific 3 mills for Police, and this would give them 3 mills leeway since that would come out of the General Fund. Mr. Santarsiero asked if they know they will have a serious problem next year or the following year. Mr. Hackman stated the long-term Financial Plan that Mr. Fazzalore did some time ago indicated there could be an increase in taxes by that time. Mr. Santarsiero asked if there has been a more recent look at this, and it was noted that there has not. Mr. Stainthorpe stated this will be a task for the Board over the next year, and Mr. Santarsiero will be part of this as a new Supervisor.

Mr. Stainthorpe stated if the County did a re-assessment there would be no need for an earned income tax. Mr. Fazzalore stated if Matrix went through this would solve next year's problem. Mrs. Godshalk stated according to the Township tax bill, Lower Makefield is the lowest in the area for Township taxes. She stated the Newtown Township residents pay a tremendous amount of money as do those who work in Newtown. Mr. Stainthorpe stated they do look at trends every year in the Budget discussions. Mr. Hackman stated the Finance Department also looks at this monthly. Mr. Fazzalore stated they have discussed in their Budget meetings that they will take all of 2004 to look at this problem to see how they can resolve this situation. Mr. Stainthorpe stated he feels they should also ask their Representatives to approve a rolling re-assessment. Mr. Santarsiero stated this will take time since it would require a Constitutional change. Mr. Fegley stated they did not want to raise taxes until it was absolutely necessary and when they do, only at the minimum amount that is absolutely necessary.

Mr. Fazzalore stated they have been at 19 mills in the General Fund for many years. Mr. Garton stated the Legislature has not changed the cap in forty years. He stated the millage options have not kept pace with reality. He stated the School Districts have no limitations and keep raising taxes each year. Mr. Stainthorpe stated no one wants

an earned income tax; and although many of the surrounding Townships do have this, it was pushed by the School Districts. He stated if they have to go to something like this, it would enable them to lower millage on property taxes. He stated they did not want to have to do this as they did not feel the Township residents would want it. Mr. Garton stated if Lower Makefield adopted an earned income tax, and the School District took its half but did not impose it, then Falls Township and Tullytown would not have this and Lower Makefield would be paying a disproportionate amount of the School taxes.

Mr. George Shrader stated when you do establish an earned income tax there are reciprocals in the County and in Philadelphia. Mr. Shrader asked if they have ever pressured Bucks County to have a 7% sales tax and take that 1% and make it stay here. Mr. Stainthorpe stated this would not come to the Township. Mr. Fedorchak stated several years ago there was a State law proposed which had a provision for a County sales tax with a local sharing option, and this was defeated soundly.

Mrs. Godshalk stated she wants to make sure that everyone knows that the Township is not broke, they are not having a tax increase, and they are not having an income tax.

Motion to approve carried unanimously.

APPROVAL OF RESOLUTION NO. 2041 - TRAFFIC SIGNAL MAINTENANCE AGREEMENT

Mr. Hackman moved and Mr. Fazzalore seconded to approve Resolution No. 2041 - Traffic Signal Maintenance Agreement with PennDOT for signal to be located at the intersection of Yardley-Morrisville Road and Pine Grove Road. Mr. Williams noted the light will not go in now but is part of the overall improvements for this intersection. Motion carried unanimously.

DISCUSSION AND APPROVAL OF FACADE EASEMENT FOR PROSPECT FARM (METZ PROPERTY)

Mr. Murphy, attorney, was present with Mr. Cameron Troilo. Mr. Garton stated as part of the approval for the Subdivision, a Facade Easement was to be placed on the property; and there were to be subsequent discussions on this. Mr. Murphy stated Mr. Troilo has entered into an Agreement of Sale to purchase this property together with the lot immediately behind it. The Historic Commission in its review of the matter has recommended that a Facade Easement should be put not only on the front, but also on the other elevations as well. Photos of the property were shown. Mr. Murphy noted on the photographs the area of issue which is the westerly side of the north wall. Mr. Murphy stated when they entered into the Agreement with the Township, they felt the Facade Easement was to be placed on the portion that fronts on Dolington Road. The Historic Commission feels the Facade Easement should cover the two ends and a portion of the rear as well. The applicant feels the restriction on the westerly side of the north wall is overly restrictive as they would like to have room for some potential expansion and need some flexibility.

Ms. Ann Langtry agreed this is more restrictive than what they would normally apply, but noted this is a very significant structure in Lower Makefield. She reviewed the history of the property which is included in their Landmark Guide.

Ms. Helen Heinz noted the portion which is part of the original 1690 structure. She stated if they go out the back elevation, it will ruin the facade. Ms. Langtry stated it is the roof profile they are trying to protect. She noted a section where they would not have an objection were they to expand. She stated the Township has spent a significant amount of money for the Easement for this property. She stated they have also cleared the view for passers-by to view this home. She stated whatever he would put on the back could be seen from the front as well. Ms. Langtry stated Mr. Troilo has already purchased the barn and is doing an excellent job restoring it.

Mr. Stainthorpe asked if he knows what he wants to do with the house and what additions he wants to make. Mr. Troilo stated they know they have to expand the kitchen area and come out since the house is very small inside. He stated he would like the option to go across the back of the house with a kitchen/recreation room.

Mr. Hackman stated the property owner is spending a lot of money and doing a good job fixing it up, and he feels they should be able to make the house livable. He stated they have agreed that they are not going to touch three sides and asking them not to touch the back side seems unreasonable.

Mr. Murphy stated Mr. Troilo is prepared to extensively buffer the perimeter of the lot from the other cul-de-sac and the homes that will be built around it. He stated Mr. Troilo is also very sympathetic to the needs of the Historic Commission and has always done things tastefully.

Ms. Heinz stated she personally would not have a problem with an addition wrapping around the east side. Ms. Langtry stated they are especially concerned about the portion of the house under discussion because it is the oldest portion of the house.

Mr. Hackman asked if the addition could be put on the side without destroying the roof line, and Ms. Heinz stated it could not. Mr. Troilo agreed and stated he does not feel he would want to have a flat roof and they would have to take it at least up to the dormers or to the peak. Ms. Langtry stated if it is taken to the peak it would be visible from the road. Mr. Hackman showed on the photographs a way to raise it without destroying the roof line. Mr. Stainthorpe stated he feels Mr. Hackman's suggestion is a good one as it preserves the roof line and gives Mr. Troilo flexibility. Mr. Hackman suggested that the height of any addition on the westerly side of the north wall not exceed the break in the gambrel roof. It should also be offset from the current edge of the roof. This was acceptable to Ms. Langtry and the applicant.

Mr. Hackman moved, Mr. Fazzalore seconded and it was unanimously carried that the roof cannot be any higher than where the gambrel peak is located and it will be off set two feet off the end so the current profile remains intact.

APPROVAL OF RANNIELLO LOT LINE CHANGE FOR PROPERTY LOCATED OFF LINDEN AVENUE IN THE ARBORLEA SECTION

Mr. Stainthorpe moved and Mr. Fegley seconded to approve the Ranniello Lot Line change per the Plans dated 7/25/03, last revised 9/22/03 subject to:

- 1) Compliance with PCS letter dated 10/24/03 including grant of waiver;
- 2) Compliance with Zoning Hearing Board decision dated 9/16/03;
- 3) Receipt of all permits and approvals;
- 4) Applicant to enter into an Agreement with the Township to insure compliance with the Zoning Hearing Board decision conditions of approval;
- 5) Applicant to reimburse all Township expenses to the extent not paid;
- 6) Compliance with CKS letter dated 10/28/03.

Mr. Murphy, attorney for the Applicant, agreed to the conditions.

Mr. Kevin Young, 345 Maplewood Lane, stated he is concerned with the drainage issues in this area. He stated behind his home there are five lots up for sale, and he understands they are under agreement and being purchased with the intent of building. He stated he has been told that this area is wetlands and is a protected area. He stated when they come in to build these lots, they should recognize that this is a flat, wetland area.

Motion to approve carried unanimously.

APPROVE EXTENSION OF TIME FOR MINEHART SUBDIVISION

Mr. Stainthorpe moved, Mr. Fegley seconded and it was unanimously carried to grant an extension of time for the Minehart Subdivision until 2/21/04.

SIGN MYLARS FOR PROPOSED RENOVATIONS FOR THE SUPERFRESH SUPERMARKET

Mylars were signed following the meeting.

ZONING HEARING BOARD MATTERS

It was agreed to leave to the Zoning Hearing Board the Ronald Corey, 555 Keswick Drive, Variance requests to construct a garage resulting in greater than permitted impervious surface, encroachment into the side yard setback, and construction within the floodplain.

It was agreed to leave to the Zoning Hearing Board the Nancy Liu Freedman, 1409 Heather Ridge Drive, Variance request to construct an in-law suite resulting in encroachment into the front yard setback.

It was agreed to leave to the Zoning Hearing Board the John and Donna Mulvaney, 15 Wendover Road, Variance requests to construct an addition resulting in greater than permitted impervious surface and encroachment into the front and rear yard setbacks.

It was agreed that the Solicitor should participate in the John and Deborah Piccone Special Exception request to permit an accessory office in the residence located on Sandy Run Road.

MATRIX DISCUSSION

Mrs. Godshalk stated they received a letter from Mr. Marc Brookman, the Solicitor for Matrix, who is requesting the opportunity to appear before the Board of Supervisors at their regular meeting on December 1, 2003. They would like to apprise the Board of the current status of the Octagon Center.

APPROVAL OF 2003-2004 CONSORTIUM SALT BID

Mr. Stainthorpe moved, Mr. Hackman seconded and it was unanimously carried to approve the 2003-2004 Consortium Salt Bid.

APPROVE RENTAL AGREEMENT WITH ROBERT IRELAND FOR THE CARRIAGE HOUSE AT ELM LOWNE

Mr. Fedorchak stated the tenant they have had for a number of years has left Elm Lowne. He added that Robert Ireland, who currently resides at the Manor House on the Golf Course property, will have to leave that facility shortly and will move into Elm Lowne at a monthly rate of \$985 per month. This is a one year lease.

Mr. Hackman moved, Mr. Stainthorpe seconded, and it was unanimously carried to approve the Lease between the Township and Mr. Robert Ireland for the carriage house at Elm Lowne.

Ms. Virginia Torbert asked why Mr. Ireland has to leave the Manor House at the Golf Course. Mr. Hackman stated the Superintendent is moving into the first floor as his office until the maintenance building is completed. Mr. Hackman stated he feels the first floor should be set up for outings so that it is part of the Golf Course operation. He also stated the Township had to pay \$9,000 in taxes because Mr. Ireland was living in the house. Now that he is no longer there, they will be able to get relief from those taxes.

SUPERVISORS' REPORTS

Mrs. Godshalk stated the Newsletter was mailed out today. Ms. Langtry stated they will submit it for consideration for another award. Mrs. Godshalk stated the Memorial Committee continues to do fundraising, and they are doing many projects with groups and businesses.

Mr. Fazzalore stated the Cable TV Advisory Board is reviewing the current contract and will report back to the Board of Supervisors in the next few months. The Contract is up for renewal in 2005. Mrs. Godshalk stated they should look at the termination notification. Mr. Fazzalore stated the Cable Company is asking for a fifteen year agreement with a five-year option, and he feels this is too long unless they will give the Township a significant

amount of money. Mr. Daryl Cates, Darby Drive, stated the Cable Company obviously wants everyone to switch to digital and are cutting services. Mr. Fazzalore stated the problem is that it is a monopoly. Mr. Fazzalore stated the Pension Committee will meet this week and will discuss the investments and the people who do the investments for them.

Mr. Hackman stated the Golf Course maintenance building is under roof, and they are working inside. The footings for the Clubhouse were dug today and the rebar put in. They hope to pour the footings tomorrow.

APPOINTMENTS

Mr. Stainthorpe moved, Mr. Fegley seconded, and it was unanimously carried to appoint Christine Neely to the Environmental Advisory Council.

Mr. Stainthorpe moved, Mr. Fazzalore seconded, and it was unanimously carried to re-appoint the following: Richard Jutkiewicz to the Park & Recreation Board, Ann Langtry to the Elm Lowne Committee, and Rae Pinchuk to the Historic Commission.

There being no further business, Mr. Fazzalore moved, Mr. Fegley seconded and it was unanimously carried to adjourn the meeting at 9:40 p.m.

Respectfully Submitted,

Frank Fazzalore, Secretary



Township of Lower Makefield

BOARD OF SUPERVISORS

Grace M. Godshalk, Chairman
Wesley W. Hackman, Vice-Chairman
Frank J. Fazzalore, Secretary/Treasurer
Scott I. Fegley, Supervisor
Pete Stainthorpe, Supervisor

NOVEMBER 2003 WARRANT LISTS AND OCTOBER 2003 PAYROLL COSTS FOR APPROVAL NOVEMBER 17, 2003 BOARD OF SUPERVISORS MEETING

11/03/03 Warrant List	\$ 349,998.00	
11/03 Manual Checks	14,957.71	
11/17/03 Warrant List	972,950.78	
Total Warrants & Prepaids		1,337,906.49
<u>PAYROLL COSTS:</u>		
October 2003 Payroll	321,267.22	
10/03 Payroll Taxes, etc.	24,030.53	
Total Payroll Costs		<u>345,297.75</u>
TOTAL TO BE APPROVED		\$ <u><u>1,683,204.24</u></u>

