

TOWNSHIP OF LOWER MAKEFIELD
BOARD OF SUPERVISORS
MINUTES – MARCH 1, 2023

The regular meeting of the Board of Supervisors of the Township of Lower Makefield was held in the Municipal Building on March 1, 2023. Dr. Weiss called the meeting to order at 7:39 p.m. and called the Roll.

Those present:

Board of Supervisors: Fredric K. Weiss, Chair
Suzanne Blundi, Vice Chair
John B. Lewis, Secretary
James McCartney, Treasurer
Daniel Grenier, Supervisor

Others: David W. Kratzer, Jr., Township Manager
James Majewski, Community Development Director
Kenneth Coluzzi, Chief of Police
David Truelove, Township Solicitor
Andrew Pockl, Township Engineer

COMMUNITY ANNOUNCEMENTS

There was no one from any youth groups or other organizations wishing to make an announcement at this time.

Dr. Weiss stated Lower Makefield Township will be hosting a Blood Drive for the Red Cross on Friday, March 10, 2023 from 1:00 p.m. to 6:00 p.m. in the meeting room at the Township Building, 1100 Edgewood Road, Yardley, PA 19067

Dr. Weiss congratulated John F. Shea, IV a graduating student of Pennsbury High School, a recently-made private pilot, and who will be getting his Eagle Scout Award in the near future, who was recently granted an appointment to the United States Air Force Academy.

Ms. Blundi thanked those who have inquired about her health. She stated she is a long hauler from COVID but is doing well.

APPROVAL OF MINUTES FOR FEBRUARY 15, 2023

Mr. Grenier moved, Mr. Lewis seconded and it was unanimously carried to approve the Minutes for February 15, 2023 as written.

ENGINEER'S REPORT

Mr. Pockl stated the Board received his Engineer's Report in their packet.

Approval of Pay Application #3 for the Schuyler Drive Tennis Court Project to Keystone Sports Construction in the Amount of \$88,466.23

Mr. Pockl stated this is the third payment of four due upon completion of the asphalt paving which has been completed.

Ms. Blundi moved, Mr. Lewis seconded and it was unanimously carried to approve Pay Application #3 for the Schuyler Drive Tennis Court Project to Keystone Sports Construction in the amount of \$88,466.23.

Approval of Change Order #6 for the 2022 Road Program to James D Morrissey Inc. in the Amount of \$4,290.00

Mr. Pockl stated this is for line striping and road pavement markings on Kings Road and East Ferry Road as outlined by the Traffic Safety Unit. The work has been completed.

Ms. Blundi moved and Mr. Lewis seconded to approve Change Order #6 for the 2022 Road Program to James D Morrissey Inc. in the amount of \$4,290.00.

Mr. Grenier asked if this is additional line striping that was not in the original Budget, and Mr. Pockl stated this was additional line striping that was requested by the Township Traffic Safety Unit and on different roads and was out-of-scope from what was originally in the Road Paving Program.

Motion carried unanimously.

Approval of Change Order #7 for the 2022 Road Program to James D Morrissey Inc. in the Amount of \$67,077.11

Mr. Pockl stated this is for the inclusion of the asphalt escalator price clause. He stated since this project was a Liquid Fuels Reimbursement Program Project by PennDOT, we are subject to administering the payment for the project in accordance with PennDOT requirements. He stated when the contractor bids on the project, there is a certain asphalt index price established at the time of the Bid; and if the asphalt index price is higher when they place the asphalt, the contractor is entitled to compensation for the additional price of asphalt. He stated we have documented that with tickets that were received when they placed the asphalt and confirmed it with the quantities that were placed in the field.

Ms. Blundi moved and Mr. Grenier seconded to approve Change Order #7 for the 2022 Road Program to James D Morrissey Inc. in the amount of \$67,077.11.

Mr. Grenier asked how the project relates to the Budget across the board for the Road Program, and Mr. Pockl stated we are under Budget.

Motion carried unanimously.

Approval of Change Order #8 for the 2022 Road Program to James D Morrissey Inc. in the Amount of (\$288,335.58)

Mr. Pockl stated this is a credit to the Township of \$288,335.58, and this balances the quantities from what was in the original Bid versus what was placed in the field. He stated this completes all of the Change Orders for the Road Program. He stated the final tally is \$3,077,748.07, and the original Budget was around \$3.1 million so it was about \$22,000 under Budget.

Mr. Grenier moved, Mr. Lewis seconded and it was unanimously carried to approve Change Order #8 for the 2022 Road Program to James D Morrissey Inc. in the amount of (\$288,335.58).

Approval of Pay Application #6 for the 2022 Road Program to James D Morrissey Inc. in the Amount of \$1,041,552.26

Mr. Pockl stated this is a semi-final Pay Application, and after this payment is made there will be approximately \$61,000 being retained to address some minor punch items that the contractor still needs to address.

Mr. Grenier moved, Ms. Blundi seconded and it was unanimously carried to approve Pay Application #6 for the 2022 Road Program to James D Morrissey Inc. in the amount of \$1,041,552.26.

Approve Award for the 2023 Pool Painting Project to American Pool in the Amount of \$145,922.70

Mr. Pockl stated Bids were opened on February 22. There were two Bids with the low bidder being American Pool. He stated the price is over the Budget, but the work is necessary.

Ms. Blundi moved and Mr. McCartney seconded to approve the award for the 2023 Pool Painting Project to American Pool in the amount of \$145,922.70.

Mr. Grenier asked what was the Budget for this project, and Mr. Kratzer stated he believes it was \$90,000. Mr. Kratzer stated there were funds allocated to make some improvements to the restroom facilities; and they are continuing to look into that since the scope of that project is probably much broader than what was initially contemplated so that project is likely to exceed the Budget that was allocated, and we may have to re-evaluate that. He stated given there may be re-evaluation of that project there would be additional funds in the Budget to address the overage associated with the Pool painting which does need to be done.

Mr. Grenier asked the funding source that we are applying to this project and the bathrooms; and Ms. Tierney stated the restrooms were from the Sewer sale and the pool painting was part of the Budget.

Motion carried unanimously.

PROJECT UPDATES

Mr. Grenier asked for an update on the Woodside Road bike path, and Mr. Pockl stated they have begun excavation and they are installing the stormwater facilities. He stated they encountered some excessive topsoil in the areas by the Golf Course so they had to undercut and put some stone down in order to provide a stabilized base, and a Change Order is expected in the upcoming weeks. Mr. Grenier asked if the project will be completed in May, and Mr. Pockl stated they indicated that they are going to be done by May.

Mr. Grenier asked for an update on Maplevale. Mr. Pockl stated we are still waiting on a Highway Occupancy Permit from PennDOT. He stated he had a discussion with the PennDOT reviewer today, and it seemed that a Permit was going to be issued imminently. Mr. Pockl stated he has reached out to the contractor to notify them that the Permit is expected shortly, and hopefully they will get mobilized quickly. Mr. Grenier stated he understands that there are some utilities doing projects in the area. Mr. Pockl stated that is outside of his purview.

Mr. Kratzer stated the Board had executed a Change Order as a result of the unmarked Verizon regional duct bank, and Verizon has agreed to reimburse the Township for the costs associated with that conflict. In addition to the Change Order costs which were approved, there was some re-design work that needed to be done by Mr. Pockl's firm in order to make the modifications necessary; and Verizon, through their insurance carrier, will be reimbursing the Township for those expenses as well.

PARKS AND RECREATION

Approval of the 2023 Pool and Camp Employee Pay Rates

Ms. Tierney stated this is the pay scale that was set last year as part of the pay rate change plus an additional 3% increase was included as part of the Budgeting process. She stated we have tried to align the Camp rates with the Pool rates. She stated at the Pool we sometimes transition certain employees to a higher position and they are given an increase as they are transitioned into a managerial role although they would not be earning the full amount while they are learning the role.

Ms. Blundi moved and Mr. Lewis seconded to approve the 2023 Pool and Camp employee pay rates.

Mr. Lewis asked about staffing for the year and if we have the right pay rate to attract enough employees to be fully covered. Ms. Tierney stated we have plenty of applications across the board. Ms. Tierney stated we do a great job of training our employees and we treat them very well so they come back. Mr. Kratzer stated our rates in certain categories are lower than market; however, our commitment to training and providing a positive employee experience has enabled us to remain competitive despite a slight variation from a market perspective.

Motion carried unanimously.

MANAGER'S REPORT

Ratification and Confirmation of the Purchase of a Wide-Area Mower from Central Jersey Equipment LLC at a Cost of \$68,969.33 via COSTARS Contract #4400020085

Mr. Lewis moved and Ms. Blundi seconded to ratify and confirm the purchase of a wide-area mower from Central Jersey Equipment LLC at a cost of \$68,969.33 via COSTARS Contract #4400020085.

Mr. Grenier asked if we purchased another mower a few meetings ago or is this the same mower. Mr. Kratzer stated there was a smaller mower previously approved for approximately \$12,000; and during discussion of that mower it was indicated that there would be an additional mower needed, and this is that mower. Mr. Grenier asked if this one would be more like a tractor, and Mr. Kratzer agreed that there is more efficiency in terms of area to be able to be covered with a mower of this size. Mr. Grenier asked if this mower could be used by Public Works if needed, and Mr. Kratzer agreed.

Motion carried unanimously.

Adoption of an Investment Policy Statement for the Lower Makefield Township Trust

Mr. Kratzer stated at the first meeting in February, the Board authorized entering into a Trust Agreement to make an initial contribution to the Lower Makefield

Township trust from the Sanitary Sewer sale proceeds, and the initial contribution amount was \$10 million. He stated that since that time, we have been working with PNC and Obermeyer to implement that decision of the Board. Mr. Kratzer stated this Investment Policy Statement was previously shared with the Board. He stated that the initial contribution amount has been transferred to PNC, and is in a Money Market account earning a rate of 4.4% so there is yield that has been realized during this implementation phase. He stated the document before the Board would govern the investment posture of those monies generating additional return while at the same time retaining the principal in the Trust instrument.

Ms. Blundi moved and Mr. McCartney seconded to adopt the Investment Policy Statement for the Lower Makefield Township Trust.

Mr. Grenier asked if this statement passes muster from a Second Class Township Code perspective; and Mr. Truelove stated he looked at the initial document that was prepared by Obermeyer, and he feels it does pass muster. Mr. Grenier stated this is a low-cost ETF investment approach, and it is not overly-managed with high fees; and Mr. Kratzer agreed. Mr. Kratzer added that they worked with PNC focusing on the terms of the Trust Agreement making sure there was consistency and recognition of the Trust that was established. He added the statement outlines the respective roles of those involved from a Board standpoint, Investment Committee standpoint, and from an investment advisor standpoint. He stated it is consistent with what you would see when you are investing funds in a Pension Fund where you have to meet long-term obligations. He stated the investment vehicles that are contemplated are relatively low-cost ETFs.

Mr. Kratzer thanked Mr. Lewis for the change he recommended since we were able to reduce some of the fees even further with the alternative that was suggested.

Mr. Lewis stated this is a moderate-risk approach in terms of investment funds. He stated 70% equities is the max with a target of around 50% with a mix of large-cap, mid-cap and non-U.S. sources as well but a hefty fixed income and a small portion of cash.

Motion carried unanimously.

Authorization of the Award of Interim Pay to Chief Ken Coluzzi for his Service as the Interim Township Manager

Chief Coluzzi served in the position of the Interim Township Manager from the second half of 2022 going into 2023 prior to the appointment of Mr. Kratzer. Mr. Kratzer stated the recommendation is for an award of \$20,000 for his service.

Mr. Grenier moved and Ms. Blundi seconded to approve an award of interim pay to Chief Ken Coluzzi for his service as the Interim Township Manager in the amount of \$20,000.

Mr. Grenier thanked Chief Coluzzi and the staff for all their hard work. Chief Coluzzi stated it was an honor and pleasure to serve, and he thanked Mr. Kratzer and the Board for their consideration. Dr. Weiss thanked Chief Coluzzi as well.

Motion carried unanimously.

Update on Prior Discussion Re: Township Operating Fund Deficit and Potential Strategies to Address the Operating Fund Deficit, Including but not Limited to Home Rule Charter, Special Purpose Real Estate Taxes, Local Earned Income Tax, and Expense/Service Reductions

Mr. Kratzer stated consistent with the Board discussion at the last meeting, they have begun to prepare information for the Board's review and consideration relative to a broader discussion about the structural deficit within the Township's Operating Fund. He stated the Township is in a very strong cash position at this time largely resulting from the sale of the Sanitary Sewer system and also the American Rescue Plan Act and the funding that was received by the Federal Government. He stated those are non-occurring revenue sources; and to the extent that current-year expenses continue to exceed current-year revenues, we will be eating away at that fund balance. Mr. Kratzer stated they have started to look at options for the Board's ultimate consideration. He stated because of the strong cash position we have the ability to be thoughtful, deliberate, and strategic in terms of our approach to this issue. He stated the Board was sent an e-mail outlining some of the options including Home Rule Charter, which would remove some of the limits on the General Purpose and

Special Purpose millage rates. He stated they are also looking at Special Purpose taxes and a number of other approaches. He asked that the Board advise him if there is anything they would like the staff to look into.

Dr. Weiss stated everything is on the table at this point, and the Board can begin to make comments and ask questions.

Mr. Grenier stated Dr. Weiss had indicated previously that at some point we may have a Special Meeting once we get more information. Dr. Weiss stated tonight is the beginning of a discussion that will last until the Board decides what to do about the \$1.7 million structural deficit that we have. Mr. Grenier thanked the Township Manager for putting together some innovative ideas to address the structural deficit. He stated he is looking forward to working with the Board and others to see how we can address that. He stated he voted against the last two Budgets because he thought that we were spending more than we should have “on things that we did not have a big plan around yet.”

Mr. Kratzer stated they are looking at some of our Capital demands as well. He asked the Board to advise him if there are things that they want the staff to look at so that the Board will have all of the information to consider and be in a position to make the best possible decision moving forward.

Mr. Grenier asked if it is the goal to have a plan worked out by Budget season so that it could be implemented through the next Budget into next year. Dr. Weiss stated the staff has been advised by the Board to gather the information needed by the Board to make hard decisions when Budget season comes. He stated he feels that there will be Special Meetings closer to the fall, and we will do what it takes to get rid of the structural deficit if possible for next year’s Budget. He stated there is a little bit of time to consider this because we have the high cash balance at this time. He stated the Township Manager and staff are aware of what they need to do, and they will work with the Board to get the best solution possible.

Mr. McCartney asked for more details about Home Rule and if there are any neighboring Municipalities which have gone this route. Mr. Kratzer stated Lower Makefield is currently governed by the Second Class Township Code, and the Township is limited to that which is specifically enabled in that Code. He stated there are statutory caps on property tax rates, and we can only go up to a certain millage. He stated if a community were to make the

choice that they want to fund services primarily through property taxes and they are up against that cap, without going Home Rule, they would have to adhere to those statutory caps or petition the Courts to get an exception. He stated petitioning the Court is not really something that he feels is sustainable long term. He stated Home Rule would provide for more local governance and allow the community to chart its own course through a Home Rule Charter. He stated it is a highly-participatory process which involves ballot measures, the establishment of a Commission and election of Commissioners to serve on the Home Rule Commission, and ultimately a vote on the Charter itself. He stated it is enhanced self-governance, and permits you to operate in a more flexible fashion as opposed to being bound by a more-broad Statute like the Second Class Township Code.

Mr. Kratzer stated Mr. Truelove has indicated that Bristol Township and Bensalem Township are Home-Rule Optional. Mr. Kratzer stated there are multiple Municipalities in the Commonwealth of Pennsylvania that have gone through the Home Rule process.

Mr. Truelove stated the Department of Economic Community Development Website has information about Home Rule. He stated Bensalem and Bristol Township are the two Home Rule Optional Municipalities in Bucks County, and there are several in Montgomery County some of which are pure Home Rule and some of which are Home Rule Optional. He stated the process begins with the establishment of a Commission which would be done by an Ordinance and would go through a Petition and voting process at either the Primary or the General Election depending on the timeframe. Once the Commission of seven, nine, or eleven members is established there is a question to be decided whether it is to be Home Rule, Home Rule Optional, or if the Commission should consider both. The Commission would then have its charge to go forward, and that process could take up to eighteen months depending on which method is adopted. The Commission would then have a recommendation that would go before the voters; and if it is adopted there is a transition period. He stated from beginning to end, the process could take about three years.

Mr. McCartney stated this started because of Falls Township enacting an EIT a few weeks ago. He asked if there was clarification as to whether or not if Pennsbury enacted an EIT if that would effect Lower Makefield Township residents. Mr. Truelove stated some general research was done, and it is their preliminary opinion that Lower Makefield residents would have to pay that because it would be a District-wide imposition. Mr. McCartney stated

because Falls Township has enacted a 1% EIT, at this point Falls Township is collecting the entire 1% until Pennsbury decided whether to enact an EIT at which time, they would most likely split the 1%; and Mr. Truelove agreed. Mr. McCartney stated if Lower Makefield were to enact an EIT, until Pennsbury decided to enact their own EIT, Lower Makefield Township would be capturing the entire 1%; and Mr. Truelove agreed. Dr. Weiss stated that would be the case were the Township to institute a 1% EIT. He added that we could institute a ½% EIT which would be the Township's no matter what Pennsbury did. He stated if Pennsbury enacted a ½%, Lower Makefield residents would have to pay a ½% to the School District. He stated if Lower Makefield did not have an EIT and Pennsbury enacted a 1% EIT, the whole 1% would go to Pennsbury as he understands it. Mr. Truelove stated that is his understanding as well.

Mr. Grenier stated he saw on-line a list of Second Class Townships in southeast Pennsylvania with a Home Rule including Tredyffrin Township, Upper Providence, and Horsham.

Dr. Weiss stated if Lower Makefield were to go Home Rule, we can use Second Class Township Code as a guideline for governance but can also choose to go in a different way, and it depends on how the Commission would write the Charter. He stated we could go to Mayor and Council, Council and Manager, keep the Board of Supervisors; and the Charter would be a local Constitution that would only be superseded by the Federal and State Constitutions.

Discussion Re: Zencity

Mr. Kratzer stated this is a community engagement/analytics tool which he used in the Township where he was previously the Township Manager. He stated it allowed them to develop a more strategic and intentional communications strategy for the Township and helped them capture a more comprehensive understanding of community sentiments relative to major policy decisions that the Township was facing. He stated in part it captures the discussions that are taking place in the community outside of the official channels of the Township such as the Township's social media or attendance at a public meeting. He stated it is an attempt to get beyond the vocal minority that typically engages in public conversation through official channels. He stated it also provides interactive space for community conversations/engagements and there are surveying components to it as well as benchmarking/performance

measurement capabilities. He stated this is supported by the professional capacity of Zencity in terms of their data analysts. Mr. Kratzer stated the Board has been provided a proposal in their packet for informational purposes. He stated he would like to see if the Board feels there is some utility in having Zencity come in to make a presentation.

Mr. Grenier stated he likes the concept as we want as much interaction and transparency with the public as possible so we can get feedback. He stated there are only three people present at the meeting this evening, and he would be in favor of anything we can do to increase and improve feedback so that we understand what the members of our community are really concerned about. Mr. Grenier stated we have Township social media that captures that a little bit as well as OpenGov which was recently implemented although that is mostly related to Permits and complaints about specific issues. He stated he would like to make sure that all the features we currently have could be integrated to Zencity. He stated he feels the Electronic Media Advisory Board should look into this since they may be able to provide good feedback, and Mr. Kratzer stated he would engage with that Committee to leverage their expertise. He stated the staff has been working closely with them over the last few weeks on issues relative to Websites, etc. making sure that there is integration and not duplication in terms of capabilities of the respective systems.

Mr. Lewis stated generally he is in support of these types of efforts. He stated he does have concern that social media monitoring has some limitations, and there may be some technical limitations as to closed groups where people could be speaking about issues, but we might never see those. He stated it is generally difficult to get a perspective about what the citizens want. He stated we do not run surveys, polling, or focused groups which are ways to yield information from people who are not usually expected to be asked their opinion. He stated he feels a tool like this could be helpful, and he feels we need a broader strategy about how all of our tools fit together.

Mr. Lewis stated he is a big supporter of what OpenGov offers, and he asked if we know how many transactions we have gotten from that. Mr. Majewski stated since we started three weeks ago, there have been 173 records created on our site, 137 of which were Building Permits that were submitted. He stated we collected \$28,000 in revenue through our portal in the last three weeks. He stated we have issued 92 Permits. He stated there were 7 to 8 citizen requests and a few Right-To-Know Requests. He stated there were also some Moving

Permits and Vacant Property Registrations. Mr. Majewski stated they are working through some minor issues, but overall it has been fairly well received by the general public.

Mr. Lewis asked if we have started to look at the cost savings from going with OpenGov and if it is shortening time for Building Permits. Mr. Majewski stated we are still getting used to the system, but some things are instantaneous, and he noted Moving Permits and Garage Sale Permits which once submitted are sent out immediately. He stated once we have more data, he will discuss this further with the Board.

Mr. Lewis asked about general comments from the public as he understands that there have only been about seven comments. Mr. Majewski stated we have advertised that option is available. He stated if someone advises the Township that they saw a sign was down, that would be forwarded to Public Works so they could fix that. He stated someone could ask the Township to look into something and we would respond.

Dr. Weiss stated he is in favor of anything that will help further engage the residents to make them a more active part of the process.

Mr. Kratzer stated Zencity does provide some surveying and benchmarking, which he feels could be worked into a broader strategy. He stated he will solicit EMAC's expertise and feedback on this and bring it back to the Board.

SOLICITOR'S REPORT

Mr. Truelove stated that the Board met in Executive Session beginning at 6:30 p.m. and informational and personnel items were discussed.

Authorization to Advertise an Ordinance to Vacate Old Oxford Valley Road

Mr. Truelove stated Old Oxford Valley Road in this location is on the west side of Oxford Valley Road, north of Big Oak Road/Robert Sugarman Way. He stated over the years because of development and road widening, Old Oxford Valley Road is no longer accessible or useful to the Township, its residents, and the public. He stated once the Ordinance is advertised, and if it is enacted at the next meeting, a Title Company would define the metes and bounds and the

property would revert to the adjoining property owners so that they could use it for whatever they wish to within the constraints of the Township Zoning or any other regulations.

Mr. McCartney moved and Mr. Grenier seconded to advertise an Ordinance to vacate Old Oxford Valley Road.

Mr. Grenier asked for further clarification on the location, and Mr. Truelove stated there is an office building on one side and the Wiener property on the other. Mr. Grenier stated the triangular portion is the old school house, and Mr. Truelove agreed. Mr. Truelove stated there were discussions with Regency about an Easement for them to have access; and after it is vacated, that could be discussed further. Mr. Grenier stated he believes that there are three adjacent property owners – the owners of the office building, the owners of the triangular piece that has the octagonal school house, and Regency.

Mr. Lewis stated there have been discussions with Regency for a number of years related to linking Regency I and Regency II, and the traffic engineer provided the Citizens Traffic Commission a plan that would involve a path over this property. Mr. Lewis stated there was a Set-Aside for infrastructure specifically for the Regency Development; and he stated if we were to build that path, that could be paid for with those funds, and that path would be reverted back to Regency for upkeep and maintenance from the Regency HOA.

Dr. Weiss stated his understanding was that the money that would be available would be used to pay for the pedestrian walkways between the north and south sides of Big Oak Road/Sugarman Way which would include the lane restrictors, the painting of the crossing ways, signage, etc. which is now in the design phase. He stated that would be paid for from the bridge fund. He stated if there is anything extra, that money could be used for a walkway. He stated the Motion to advertise is just to vacate the road.

Mr. Lewis stated he understands that the Motion is just to advertise vacating the property, but he wanted to make sure that would not negatively impact the Regency project; and Mr. Truelove stated it would not although he can clarify that.

Mr. Majewski stated we are about to go out to Bid for the project which will be coming before the Board of Supervisors for authorization next month. Mr. Lewis asked if that includes the old Oxford Valley Road portion, and Mr. Majewski stated that would be an Alternate. He stated that even though

this area is not used as a roadway, there are a number of utilities in the area including a water line, a gas line, overhead electric and utility wires, a sewer line, and a storm sewer line, and we would want to have an Access Easement.

Ms. Blundi stated if we are giving away ownership of the triangle, she would not want money to be spent to pave it. She stated she would like a better understanding of that.

Mr. McCartney asked if the “property rights to one of those owners who would be impacted is Residential;” and Mr. Majewski stated they are both Zoned for Commercial. Ms. Blundi asked if one is Regency, and Mr. Majewski stated he will have to check on this. He stated it could be that Old Oxford Valley Road is the dividing line and could be Residential.

Dr. Weiss noted the land owned by the family where the octagonal school house remains are located, and he would like to know how this would effect that property and the historical significance to the Township.

Motion carried unanimously.

COMMUNITY DEVELOPMENT

Approve Pay Application #8 for the Lower Makefield Community Trail Project to Richard E. Pierson Construction Co., Inc. in the Amount of \$126,155.07

Mr. Lewis moved and Mr. Grenier seconded to approve Pay Application #8 for the Lower Makefield Community Trail Project to Richard E. Pierson Construction Co., Inc. in the amount of \$126,155.07.

Mr. Grenier asked about the Budget for this project, and Mr. Majewski stated he believes that we will be under Budget.

Motion carried unanimously.

Approve Authorization to Execute the 2020 Flood Mitigation Assistance Grant Program Agreement in the Amount of \$208,000

Mr. Majewski stated this Grant Program is with PEMA, and we also got a supplemental funding from PEMA for \$70,000. PEMA has requested that we execute this Grant Agreement, and they will subsequently issue an Addendum to the Grant Agreement for the additional funding.

Mr. Grenier moved, Mr. Lewis seconded and it was unanimously carried to authorize execution of the 2020 Flood Mitigation Assistance Grant Program Agreement in the amount of \$208,000.

Ratification of the Submission of the Keystone Historic Preservation Construction Grant for the Slate Hill Cemetery Project

Mr. Majewski stated at the prior meeting he advised the Board of the opportunity to submit for a Keystone Historic Preservation Construction Grant for the Slate Hill Cemetery in order to re-set twenty-eight to thirty-five grave markers. He stated the Grant Application had to be submitted today which was done based on the previous consensus that the Board wanted to move forward with this; and the Board needs to ratify approval of submitting the Grant Application.

Mr. Lewis moved, Ms. Blundi seconded and it was unanimously carried to ratify the submission of the Keystone Historic Preservation Construction Grant for the Slate Hill Cemetery Project.

Mr. Majewski thanked the members of the Historic Commission who were instrumental in this.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mr. Grenier moved, Mr. Lewis seconded and it was unanimously carried to re-appoint the following:

- Catherine Calabria – Citizens Traffic Commission
- Soumya Dharmavaram – Environmental Advisory Council
- Kevin Treiber – Emergency Management
- Dennis Steadman – Farmland Preservation, Inc.

March 1, 2023

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PUBLIC COMMENT

There was no one from the public wishing to speak at this time.

There being no further business, the meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "John B. Lewis", with a large circular flourish at the end.

John B. Lewis, Secretary

