

TOWNSHIP OF LOWER MAKEFIELD  
BOARD OF SUPERVISORS  
MINUTES – MAY 18, 2011

The regular meeting of the Board of Supervisors of the Township of Lower Makefield was held in the Municipal Building on May 18, 2011. Chairman Caiola called the meeting to order at 7:35 p.m. Mr. Smith called the roll.

Those present:

Board of Supervisors:           Greg Caiola, Chairman  
  Pete Stainthorpe, Vice Chairman  
  Ron Smith, Secretary  
  Dan McLaughlin, Treasurer  
  Matt Maloney, Supervisor

Others:                            Terry Fedorchak, Township Manager  
  David Truelove, Township Solicitor  
  James Majewski, Township Engineer  
  Kenneth Coluzzi, Chief of Police

PUBLIC COMMENT

Mr. David Miller, 1648 Yardley-Langhorne Road, stated he has questions about the Township's Act 537 Plan which was approved in 1999 by both the Township and the Pennsylvania Department of Environmental Protection. He stated this is an Agreement between those two groups and is a Plan to install sewer and water in portions of Lower Makefield that do not have them. He stated one of the areas is historic Edgewood Village where he has lived for forty years. He stated the implementation date was to be 2004. He stated the Board of Supervisors did not act on this, and it has been seven years past the date when there should have been sewer and water in the Village.

Mr. Miller stated the Township has submitted an Act 537 Plan update to the DEP. He stated on April 21 four people met with the DEP including Danielle from Remington & Vernick, Mr. Closser, the attorney representing the Township, and two representatives from Troilo Construction. Mr. Miller stated he had asked if he could attend the meeting but was told it was not a public meeting so there was no one at that meeting representing the Village property owners.

Mr. Miller stated at the meeting the representatives from the Township presented portions of the update which included a new implementation schedule, and he asked if the Supervisors have seen this. Mr. Smith stated they were informed about the schedule when the Sewer engineer made a presentation before the Board of Supervisors.

Mr. Miller asked if they approved what was submitted to the DEP, and Mr. Smith stated they were given an update and were advised by the Sewer engineer that this was required to be done. He stated the Board moved ahead to get this accomplished. Mr. Stainthorpe stated when they had to apply for the H20 grant last year, they did review this.

Mr. Fedorchak stated the intention on the part of the Sewer engineer was to inform the Board as to most of the components of the Amended 537 Plan that was being submitted to DEP, and to advise the Board of Supervisors that she would take this revised Plan to DEP for their feedback. He stated the process is ongoing, and they are waiting to hear comments back from the DEP.

Mr. Miller stated the implementation schedule proposed by the Township was to divide the Village into three different sections with Section 1, the center of the Village, having a three-year implementation date from when the Township and DEP sign an Agreement. He stated the other two sections would be at either end of the Village, and they have an eight-year implementation date. He asked if the Board was familiar with the implementation dates that were submitted to the DEP; and the Board stated they were aware of this, and this was part of the report from the Sewer engineer. Mr. Fedorchak stated the implementation dates are not to exceed figures. He stated this could be accelerated based on the outcome of the H20 Grant. Mr. Miller stated there was a prior implementation date of 2004, and this passed seven years ago.

Mr. Miller stated the Township met with the DEP on April 21, and a Press Release about the H20 Grant was released on May 5 so the people at the meeting did not know that the money was forthcoming. Mr. Miller stated he would like to know when the Grant will be coming. Mr. Stainthorpe stated the money has been allocated, but there is paperwork to be done. Mr. Fedorchak stated he advised Mr. Miller last week that they did not yet have the Contract, but added that it was received on Monday. He stated the Contract details the Township's obligation as Project Manager as well as the Township's financial obligations. He stated the professionals are reviewing the Contract, and there is a staff meeting scheduled for next week to discuss it. He stated they had originally applied for the State Grant through Mr. Santarsiero's office for \$850,000, and in addition they applied for a \$350,000 Federal Grant. He stated the Township did not receive the Federal Grant which will have a consequence on the project's bottom line. He stated they will review this closely to see what the Township's financial obligations are for the project. He anticipates that they will put this matter back on the Agenda for June 1 for discussion.

Mr. Miller stated in the H20 Grant Application, the Township indicated that they were promising \$45,000 toward the project and the local match by Troilo Construction was to be \$500,000. Mr. Miller stated he was never advised if this was to be money or work. He asked that the Board of Supervisors discuss this when the matter is reviewed. Mr. Stainthorpe stated he feels Mr. Troilo's contribution is the sewer he is required to put in for the construction that is going on now. Mr. Fedorchak stated it could be cash, but they need to review all of the numbers next week. Mr. Miller stated Mr. Troilo cannot



build any of his construction without water and sewer so they cannot take his entire cost of water and sewer to his property and say that is a contribution to the Village. He stated they would have to divide that out. Mr. Fedorchak stated they will look into a shared cost arrangement, and all those within the Village who will benefit by public sewer may be asked to share in its cost to some degree. He stated this cost would be considerably offset by the H2O Grant. Mr. Miller stated while the homeowners recognize this, they would like to have this cost as low as possible.

Mr. Miller asked if the people from the Village could have some say in the negotiations with the DEP. Mr. Stainthorpe stated while the Township can design the plan and supervise construction, it is the DEP that makes the decisions.

Mr. Fedorchak stated the original Grant Application did contemplate a shared cost arrangement, and a contribution on the part of the property owners.

Mr. Miller stated when he met with DEP he told them about the Grant, and he asked if this would effect the implementation dates; and they indicated this was up to the Township. He asked that the Township consider this in their discussions as well.

Mr. Harold Koopersmith, 612 B Wren Song Road stated he attended a meeting of the EAC because he is concerned about natural gas drilling. He stated he feels the drilling will cause major problems including contaminating the water supply. He also discussed his concerns with the Federal Government.

Ms. Virginia Torbert, Citizens Traffic Commission, stated there is now a CD of the safe driving event held in October being shown on the Township Website. She stated it will also be shown on the Township TV Channel.

#### APPROVAL OF MINUTES

Mr. Smith moved and Mr. Stainthorpe seconded to approve the Minutes of May 4, 2011 as written. Motion carried with Mr. Caiola abstained.

#### APPROVAL OF MAY 4, 2011 AND MAY 16, 2011 WARRANT LISTS AND APRIL, 2011 PAYROLL

Mr. McLaughlin moved, Mr. Stainthorpe seconded and it was unanimously carried to approve the May 4, 2011 and May 16, 2011 Warrant Lists and April, 2011 Payroll as attached to the Minutes.

PRESENTATION AND AGREEMENT IN CONCEPT OF THE PROPOSED GARDEN OF REFLECTION ENDOWMENT FUND

State Representative Steve Santarsiero was present with Ms. Ellen Saracini, and Mr. Eric Stark. Mr. Santarsiero stated this proposal is the outgrowth of discussions he and Ms. Saracini have had about two and a half years ago shortly after he took office as to how to best maintain the Garden of Reflection going forward so that it is maintained in a way consistent with it being the State's Memorial to the victims of 9/11 and in a way that would continue to make the Township proud. He stated they developed the idea of having an endowment, that when funded, would be able to fund the O & M in perpetuity. He stated the idea is to raise enough money in principal, and over time the interest generated on investments of that principal would then be sufficient to address the costs on an annual basis.

Mr. Santarsiero stated the Board has been provided a copy of the proposal which would involve a Garden of Reflection Remembrance Fund that would be a sub-account within the Township's existing 501C3 Community Foundation. He stated the goal is to raise \$1.5 million which would be sufficient to earn the interest needed to continue to maintain the Garden in a way that they feel is appropriate. He stated they are asking the Township to be the repository of the money. He stated if the Garden of Reflection Committee were to decide to set up a separate entity to be the repository for the money, then that money would be transferred. Mr. Santarsiero stated the Township would be asked to not use the money for any purpose other than the maintenance of the Garden. Mr. Santarsiero stated they hope to be able to raise the \$1.5 million within the next few years. He stated once this is raised, it would begin generating interest, and that interest would be the vehicle for future O & M costs. He stated if the full \$1.5 million is not raised by that time, money from the principal could be used to do the O & M, although this is not the optimal situation.

Mr. Stainthorpe stated he felt that this was always the plan, and they had indicated that they would not commit taxpayer funds to the project. He felt that this was already in place with the fundraising activities that they have been doing. Mr. Saracini stated they have been doing fundraising, and the monies have been going into the Township's General Fund for the Garden of Reflection. She stated what they are now requesting is that there be a separate fund set up so that the money can be held in perpetuity for the Garden, and any of the money that is generated from that account be used to support the Garden. Mr. Stainthorpe asked how they are supporting the maintenance currently, and Ms. Saracini stated it is through their fundraising efforts. Mr. Stainthorpe stated he assumes that the Golf Outing pays for the year's maintenance, and Ms. Saracini agreed. She stated they do have a balance in the Township account currently that will support years of maintenance. She stated they are asking that their fundraising efforts and all donations received be put into the endowment so that they can build it and have it for



future generations. Mr. Stainthorpe asked if there are significant funds available to continue the maintenance until the endowment fund is established, and Mr. Santarsiero stated their understanding is that currently there is enough with continuing fundraising efforts to fund the operation and maintenance for the next few years; and the hope is that during that time this extra \$1.5 million can be raised so they would have the principal which could then begin earning interest. Mr. Santarsiero stated currently it has been a year-to-year basis of continual fundraising; and as that money has come in, it has gone out to pay the O & M. He stated the hope is that once they get to the \$1.5 million there would no longer be the need to do the constant fundraising, and they would have funds to make sure that the Garden is taken care of.

Mr. Stainthorpe asked what they will do differently for fundraising if currently they are only raising enough to do a year's maintenance. Ms. Saracini stated they are currently raising more than they need to support the Garden, but they will also go out on a Capital Campaign for this endowment to maintain the Garden for future generations. She stated they want a separate fund set up so that the funds that are already in the General Fund at the Township will remain there for future years to support the Garden, but the new fund with all of their fundraising efforts going into that new fund will be secure so that the monies put in there would remain there and only the money generated from the fund would then be used to support the Garden. She stated with a goal of \$1.5 million and current economic conditions, they feel this will support the Garden. Ms. Saracini stated she is concerned about what will happen in the future with the Garden when she is no longer here and wants to make sure that the Garden will be maintained.

Mr. Smith stated it seems that in years past when money came in they were purchasing trees, adding benches, etc. He asked if they are still doing this. Ms. Saracini stated there will be other things that are happening in Memorial Park particularly when the Grant comes in. She stated all of their fundraising efforts now would be for maintenance.

Mr. Smith asked if the electrical problems have been resolved, and Mr. Fedorchak stated at this point they are close to getting the problems resolved.

Mr. Stainthorpe asked the cost of the yearly maintenance at this time, and Ms. Saracini stated it is no more than \$50,000 per year. Mr. Stainthorpe stated he supports the proposal in principal but they must maintain the current maintenance schedule while they are raising money for this Fund since it was always the intention that taxpayer dollars were not going to pay for this. He stated the Township Manager and Solicitor will need to be involved so the proper controls are there to manage the fund.

Mr. Stark stated they feel that this is in the best interest of the Township and the Garden of Reflection Committee that has been working hard to raise the money.

Mr. McLaughlin noted paragraph number seven and asked Mr. Truelove if they are allowed to have a Committee take on this type of decision-making power when it involves Township land; and Mr. Truelove stated he would prefer to review this paragraph more since if there are any Contracts to be let out, the Township would have to have final oversight and requirements under the Prevailing Wage Act or bid projects. He suggested that this be approved in concept subject to the Manager's and Solicitor's review if the Board wishes to proceed. Mr. Santarsiero stated he feels this matter can be worked out. He stated the main concern is what happens when the Garden of Reflection Committee is no longer active and able to raise money and when there may be a different Board of Supervisors. He stated in paragraph seven they wanted to guarantee that the Committee would have some input into the process to make sure that it is done in a way that is consistent with how they feel the Garden should be operated. Mr. Stainthorpe stated he feels they should have protections that a future Board could not take these funds and use them to pave roads, etc.

Mr. Smith asked about their plans for the 10<sup>th</sup> Anniversary. Ms. Saracini stated they will notify the Township well in advance of their plans. She stated due to recent events there has been a tremendous increase in attendance at the Garden.

Mr. Caiola asked how long they feel it will take to raise the \$1.5 million. Ms. Saracini stated part of the reason they wanted to solidify this plan was because of the upcoming 10<sup>th</sup> Anniversary, and they wanted to tell potential donors that the funds would be put in a special fund. She stated over the past years, they have never spent more money than they had. She stated they have a large donor base as well as in-kind donations. She stated they want to raise the \$1.5 million as quickly as they can but she could not give a specific timeframe. Mr. Caiola asked if they have put their Committee together and she stated two of the members are present this evening, and the Clinton administration has indicated they would like to help with their fundraising efforts, as well as community people.

Mr. McLaughlin asked if the 501C3 is a separate legal entity under the Township, and Mr. Fedorchak stated it is. Mr. McLaughlin asked if the Garden of Reflection is owned by the Township outside of this legal entity, and Mr. Fedorchak stated it is on Township property so he feels it is considered to be Township owned. Mr. McLaughlin asked if it would ever make sense to transfer the ownership into the 501C3 of Memorial Park. He stated the only way to guarantee that actions are not done that would be inconsistent with the vision would be to put the actual Park into the 501C3. Mr. Fedorchak stated they could explore this and would need to have Mr. Truelove's input into this, and they would have to ask the Board of Directors of the Foundation their thoughts as well. Mr. McLaughlin stated this may protect the asset from something being done by a future Board. Mr. Santarsiero stated this had been discussed previously when he was on the Board of Supervisors. He stated they also discussed transferring it to the State, but he



would now suggest that this not be done. He stated he does feel they could look into carving out the Garden of Reflection from the rest of the Park and deed it over to a separate legal entity

Mr. Maloney stated this discussion is consistent with the discussion that took place several years ago; and he endorsed it then, and endorses it now. He asked what they would do if they reach a point where the funds in the General Fund are extinguished and the endowment has not reached its goal. Ms. Saracini stated they have always had fundraisers to support the Garden. She urged the Board not to use the money in the endowment fund but rather have the Committee do the fundraisers as they have in the past, and that money would support the Garden. She stated it is important for donors to know that the money will go to the endowment fund. She stated she feels the Board, the Committee, and the community want the Garden to be there; and she does not have an issue with continuing fundraisers. Mr. Maloney stated he assumes that the funding of the endowment will not occur through the Golf Tournament but rather through private donations. Ms. Saracini stated from today forward they would like to take all of the funds raised through all of the fundraisers and donations and put those into the endowment. She stated currently in the General Fund in the Township, they have enough funds for four years of maintenance of the Garden. She would like the Township to agree with having all funds raised going forward to be put in the endowment fund, and the monies held by the Township currently in the General Fund to be used for the maintenance. Mr. Maloney stated he is concerned about a future time when they may not get the amount needed quick enough. Ms. Saracini stated if they do one golf fundraiser, it supports the Garden so all the other fundraising efforts would be able to go into the endowment.

Mr. Stainthorpe stated the Board would want some degree of protection for the taxpayers. He stated if they do not have the \$1.5 million and the funds in the General Fund for the Garden are depleted, something would have to come back into it. Mr. Santarsiero stated they would do everything they could to avoid that from happening, but in a worst case scenario, point #3 of their proposal gives the Board flexibility. He stated this is also important to the Committee since with a future Board of Supervisors, they do not want to be in a situation where the maintenance is not done as the Committee would like.

Mr. McLaughlin asked how much is in the current fund balance, and Mr. Fedorchak stated he feels it is \$188,000; but he does not have all the expense and revenue projections for this year. Mr. McLaughlin stated this would be approximately four years expenses if \$50,000 were the highest amount per year. Mr. Fedorchak stated he now understands that they would be directing all future golf proceeds to the endowment and they would not be adding any more money into the Township 9/11 Fund; and he would like to review the numbers again and advise the Board by the next meeting where they would stand financially in four years.

Mr. Santarsiero stated this is important for the Committee as well since they will then have a real sense as to where their time frame is in terms of when they need to get to the \$1.5 million. Mr. Santarsiero stated once point #7 is modified so that it is acceptable to the Township, he would like the understanding they have reached to be memorialized and appended to the record.

Mr. Stainthorpe moved, Mr. McLaughlin seconded and it was unanimously carried to move forward with the program in concept subject to further review by the Manager and the Solicitor.

Mr. Santarsiero stated they would need to have a Township liaison, and he asked that the Board consider this.

#### DISCUSSION AND AUTHORIZATION TO SEEK BIDS FOR PHASE I OF THE VETERANS MONUMENT

Ms. Kathy Kraeck and Mr. Kevin Treiber were present. Mr. Treiber stated they recently hit a fundraising milestone, and have worked with the Township engineer and the Township Manager and would like to seek bids for the project.

Mr. Majewski stated based on the money raised to date, they looked into how the monument could be broken down to start construction within the constraints of the money that was raised. Mr. Majewski stated based on the estimate prepared by the architect for the project and on the constructability of what needs to be done at the beginning and what could be added later, they developed different phases. He stated the first phase would be site preparation work that would show the limits of where the construction is, construction entrance, stripping off the topsoil, preparation of the base, some grading and drainage, the concrete base for the interior core of the monument, and construction of the sloped wall that surrounds the inner core of the monument. He stated the flagpole would also be part of the first phase. Mr. Majewski stated if there are sufficient funds, they have broken up the bid to a base bid and an alternate bid. As part of the alternate bid they could also install the outer walkway which is granite and brick pavers, install some landscaping, and finalize the monument. He stated they have structured it so that there is flexibility so that in the event that prior to the bids being accepted, should they be able to get a donation of materials, the bid has been broken into furnishing the materials and installing them which will provide flexibility.

Mr. Smith asked the difference in cost between completing Phase I and completing Phase II. Ms. Kraeck stated they do not know this exact amount because they are waiting for the bids to come in. She stated they have raised \$100,000 which they feel should be enough for all of Phase I, and half of Phase II. Mr. Smith stated he would like to see them both done simultaneously.



Mr. Stainthorpe asked if the construction documents are complete, and Ms. Kraeck stated they are. Mr. Majewski stated they are looking to go out bid in the next few weeks; and if the bids come in at an acceptable level, they could award the Contract late this summer.

Mr. Smith moved, Mr. Maloney seconded and it was unanimously carried to authorize seeking bids for Phase I of the Veterans Monument.

Ms. Kraeck stated they will have their third annual flea market on Saturday, June 11 from 8 a.m. to 1 p.m., and she invited the community to set up a table at a cost of \$20 per table or make donations of items to be sold. Ms. Kraeck stated if the Contract is awarded mid to late July, they hope to have the groundbreaking ceremony Labor Day evening which is when they hope to hold the first of many annual concerts at Veterans Square Park. She stated they will feature the music of the Pennsbury Community Band and the concert will be from 6:00 p.m. to 8:00 p.m. She stated this could begin to fill the void because they no longer have Community Pride Day. Ms. Kraeck stated they are also looking for sponsors for this event at a cost of \$250, \$500, and \$1,000.

Ms. Kraeck stated their annual maintenance costs should be approximately \$2,500 to \$3,000 since they are using native plans and there is no water in the Park. She stated the concert, if it were to become an annual event with sponsors every year, could actually pay for the maintenance on an on-going basis.

Ms. Kraeck stated there will be a life-size bronze eagle on the top of monument, and the sculptor has made small-scale replicas using various materials which they hope to sell. She stated they are also working with artists from the Artists of Yardley who will be painting the eagles as they wish, and these will then be displayed throughout the community and eventually auctioned off at the groundbreaking event.

Mr. Treiber stated he wants to motivate everyone in the community to make a donation so he will personally donate 5% of whatever they are able to raise from now until Labor Day not to exceed \$100,000.

Ms. Kraeck stated they are also still asking people to purchase pavers.

#### OTHER BUSINESS

Mr. Truelove stated the Board met in Executive Session at 6:30 p.m. and discussed legal, personnel, and Zoning matters.

APPROVAL OF ORDINANCE #388 – NESHAMINY CREEK WATERSHED ACT 167 STORMWATER MANAGEMENT AND ORDINANCE #389 – DELAWARE RIVER SOUTH WATERSHED ACT 167 STORMWATER MANAGEMENT

Mr. Truelove stated these Ordinances are intended to update and be consistent with the mandates of State law with respect to DEP requirements. He stated they have been reviewed by the EAC and Mr. Majewski and some changes have been made specific to the Township's needs. These have been properly advertised and are ready for enactment this evening.

Mr. Stainthorpe moved and Mr. Smith seconded approval of Ordinance No. 388 - Neshaminy Creek Watershed Act 167 Stormwater Management.

Mr. Smith asked how this will help the Township and the residents. Mr. Majewski stated a key feature is that they try to control the volume of water that reaches a property in a typical rainfall of 1" to 3". He stated they also try to get the water to stay on site and percolate back into the ground rather than washing away downstream. He stated these Ordinances have standards that prescribe how you do this and encourage the use of Best Management Practices. He stated it also provides some flexibility for the typical homeowner who wants to add some impervious surface on their property and provide guidance as to how to comply with stormwater management requirements without having to engage the services of an engineer and spend large sums of money. He stated it also describes methods of controlling the rate of run off that comes out of stormwater management facilities in the much-larger storms. Mr. Majewski stated it is not drastically different from what they have currently, but is a further refinement that has been done State-wide and Nation-wide on methods to control stormwater run off.

Mr. McLaughlin stated he understands that the Township is required to approve this, and Mr. Majewski agreed that the Neshaminy Creek Act 167 Ordinance is required to be adopted by the Township by May 22. Mr. Truelove stated if the Township does not approve this within a certain time period, they could receive a violation and the DEP could also notify the State Treasurer to withhold payment of all funds payable to the Township from the General Fund.

Ms. Virginia Torbert stated there are concerns in other communities about this, and she asked the difference between what is required now and what will be required once this is approved if a family wanted to add something to their home. Mr. Majewski stated they are not drastically different, and the new Ordinance provides better ways for people to account for their stormwater run off and actually provides more flexibility than under the existing Ordinance. He stated he feels it will make it easier for homeowners.



Mr. Alan Dresser, EAC, stated the EAC is strongly behind these proposed Ordinances, and added they are consistent with the Township's LID philosophy. He stated it will reduce the amount of stormwater leaving a developed site. He stated it will also reduce stream bank erosion, increase groundwater recharge, and improve the water quality of stormwater leaving the sites and entering the Township's waterways.

Motion carried unanimously.

Mr. Stainthorpe moved, Mr. McLaughlin seconded and it was unanimously carried to approve Ordinance No. 389 – Delaware River South Watershed Act 167 Stormwater Management.

#### ZONING HEARING BOARD MATTERS

With regard to the Joe and Cheryl Costello, 506 Southridge Circle, Variance request to construct an addition, screened-in porch, and deck resulting in encroachment into the rear yard setback, it was agreed to leave the matter to the Zoning Hearing Board.

With regard to the Dariusz Czerniak, 1173 Temple Drive, Variance request to construct a rear walkway and driveway resulting in greater than permitted impervious surface, it was agreed to leave the matter to the Zoning Hearing Board.

With regard to the Ann M. Fisher, 1076 Glen Oak Drive, Variance request to construct a fence resulting in encroachment into the sanitary sewer easements, it was agreed to leave the matter to the Zoning Hearing Board.

With regard to the Robert and Erica Van Varick, 1448 Wheatsheaf Road, Variance request to construct a fence resulting in encroachment into an easement, it was agreed to leave the matter to the Zoning Hearing Board.

With regard to the Thomas and Ann Costa, 950 Hunt Drive, Variance request to construct a fence resulting in encroachment into an easement and to allow height of the fence in the front yard to be greater than permitted, it was agreed to leave the matter to the Zoning Hearing Board.

#### ARSON DISCUSSION

Chief Coluzzi stated the Township Police Department is investigating a series of arsons as an arsonist is plaguing the Township destroying property and endangering residents. He stated the last fire occurred at a barn on Lindenhurst Road, owned by former Supervisor, Wes Hackman. Chief Coluzzi read letters written by Mr. and Mrs. Hackman commending the Police and Fire Departments responding to the fire at their property.

#### APPROVE HIRING POLICE OFFICER

Chief Coluzzi asked the Board to approve the hiring of David Kasprzyk as Police Officer. He reviewed Mr. Kasprzyk's resume. He asked that the hiring be effective the end of June.

Mr. Maloney moved, Mr. Stainthorpe seconded and it was unanimously carried to hire David Kasprzyk as a Police Officer effective the end of June.

Mr. McLaughlin stated this was a Budgeted hire. Chief Coluzzi stated the Board approved several weeks ago the hiring of the first replacement Officer, and this is the second and last replacement Officer for fiscal year 2011.

#### APPROVAL OF RESOLUTION NO. 2230 – FOOD AND BEVERAGE CONTRACT FOR MAKEFIELD HIGHLANDS GOLF COURSE

Mr. Truelove stated this is a Liquor Control Board requirement. Mr. Truelove stated the long-time Food and Beverage Manager recently resigned; and under the applicable rules, the Township needs to approve someone to succeed that person within a certain time period. He stated this is a Resolution to appoint Christine A. Lopez to that position.

Mr. McLaughlin moved, Mr. Stainthorpe seconded and it was unanimously carried to approve Resolution No. 2230.

#### OTHER BUSINESS

Mr. Maloney stated there has been discussion about instituting new policies going forward with respect to Boards and Committees. He stated they have discussed that it is important to have new people on various Boards and Committees. He stated they also recognize that administratively they cannot re-interview or reconsider every re-appointment given the number of Boards and Committees in the Township. He stated they have tried to find an objective standard that will help the Board of Supervisors create



a little bit of turnover, and a check and balance to having people getting on Committees with no turnover. He stated the Board is willing to endorse a Resolution to be prepared by Mr. Truelove and Mr. Fedorchak for consideration at the next meeting that would set a Board policy for the future that any Board or Committee member in the Township who has served more than six years on a Board or Committee shall be re-interviewed at subsequent term expirations for purposes of reconsideration of their appointment to another term.

#### MEMORIAL DAY PARADE

It was noted that the Board of Supervisors is invited to be in the Memorial Day Parade to be held on Monday, May 30.

#### APPOINTMENTS TO BOARDS AND COMMISSIONS

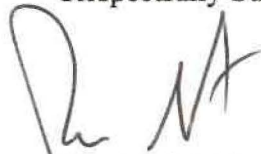
Mr. Stainthorpe moved, Mr. McLaughlin seconded and it was unanimously carried to re-appoint the following:

Dick D'Avino, Virginia Torbert, and Art Cohn – Citizens Traffic Commission  
Allyson Kliefoth and James Frawley – Emergency Management Committee  
Jim Bray – Environmental Advisory Council  
Rosanne Friehs – Historical Commission  
David Gordon – Park & Recreation Board  
John Pazdera and Karen Friedman – Planning Commission

Mr. Smith moved, Mr. McLaughlin seconded and it was unanimously carried to appoint Jack Kennedy to the Emergency Management Committee.

There being no further business, Mr. Stainthorpe moved, Mr. McLaughlin seconded and it was unanimously carried to adjourn the meeting at 8:55 p.m.

Respectfully Submitted,



Ron Smith, Secretary







# Township of Lower Makefield

BOARD OF SUPERVISORS  
Greg Caiola, Chairman  
Pete Stainthorpe, Vice-Chairman  
Ron Smith, Secretary  
Daniel McLaughlin, Treasurer  
Matt Maloney, Supervisor

## MAY 2011 WARRANT LISTS AND APRIL 2011 PAYROLL COSTS FOR APPROVAL MAY 18, 2011 BOARD OF SUPERVISORS MEETING

<b>Accounts Payable Warrant Report:</b>		
Printed Checks:		
05/02/11 Warrant List	\$ 522,561.39	
05/16/11 Warrant List	\$ 411,672.01	
Manual Checks:		
05/02/11 Warrant List	\$ 97.50	
05/16/11 Warrant List	\$ -	
Total Warrant Reports		\$ 934,330.90
<b>Payroll Costs:</b>		
April 2011 Payroll	\$ 441,777.66	
April 2011 Payroll Taxes, etc.	\$ 192,457.65	
Total Payroll Costs		\$ 634,235.31
<b>TOTAL TO BE APPROVED</b>		<b>\$ 1,568,566.21</b>

