

TOWNSHIP OF LOWER MAKEFIELD
PARK & RECREATION BOARD
MINUTES – JANUARY 12, 2021

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held remotely on January 12, 2021. Mr. Krauss called the meeting to order at 7:30 p.m. and called the Roll.

Those present:

Park & Recreation Board: Douglas Krauss, Chair
Michael Brody, Vice Chair
Kim Rock, Secretary
Mike Blundi, Member
Robert LaBar, Member
Dennis Wysocki, Member

Others: Monica Tierney, Park & Recreation Director
James McCartney, Supervisor Liaison

Absent: David Malinowski, Park & Rec Member

INTRODUCTION OF NEW MEMBER AND ACKNOWLEDGEMENT OF THE SERVICE
OF PATRICIA BUNN

Mr. Krauss welcomed Mr. Robert LaBar the newest member of the Board. Mr. LaBar stated he has lived in Lower Makefield since 1995. He stated his children are in college, and he had participated in coaching sports in the past. He stated his father was a forester so he has a love for parks and forestry.

Mr. Krauss stated Patricia Bunn was a long-serving member of the Board and served on Park & Rec for nineteen years, and he wanted to publicly recognize her for her years of service to the Township. He stated she was passionate about many different things within Park & Rec and supported many initiatives in Lower Makefield including the Dog Park and Memorial Park. He stated she provided great advice to a number of Scouts who came before the Park Board. Mr. Wysocki stated her input will be sorely missed, and she was a tremendous asset to the Board while she was serving the community. He stated she often had insight into certain details that helped the other Board members. Mr. Brody stated he agrees with the sentiments and will miss her being on the Board.

APPROVAL OF MINUTES

Mr. Brody moved, Mr. Wysocki seconded and it was unanimously carried to approve the Minutes of November 10, 2020 as written.

Mr. Brody moved, Mr. Wysocki seconded and it was unanimously carried to approve the Minutes of the Joint Meeting of the Park & Recreation Board and the Disability Advisory Board of November 19, 2020 as written.

REORGANIZATION OF LMT PARK BOARD FOR 2021

Mr. Wysocki moved, Mr. Brody seconded and it was unanimously carried to elect Douglas Krauss as Chair of the Board for 2021.

Mr. Wysocki moved, Mr. Blundi seconded and it was unanimously carried to elect Michael Brody as Vice Chair of the Board for 2021.

Mr. Brody moved, Mr. Wysocki seconded and it was unanimously carried to elect Kim Rock as Secretary of the Board for 2021.

DISCUSSION AND APPROVAL OF EAGLE SCOUT PROPOSAL FOR SHADE SAIL AT SECRET GARDEN AT MEMORIAL PARK

Mr. Samuel Wang, 933 Hamilton Drive, stated he is in the 11th Grade at Pennsbury High School. He has been a member of Troop 10 at Yardley Methodist Church for seven years.

Mr. Wang stated for his Eagle Scout project, he is proposing a shade sail to protect people from the sun to be installed at the Secret Garden in Memorial Park. Photos of the shade sail proposed were shown. He stated posts would be installed to support the sail. He showed a slide of the proposed location for the shade sail which would be near the small mushroom table. He stated hopefully in the future someone will decide to install a bench in this area. He stated he did research to consider where the best location would be in relation to the angle of the sun.

Mr. Wang stated he hopes to start fundraising in March, start the project in April, and hopefully the project will be completed in May. He stated he received a quote for a 10 by 10 shade sail which should be sufficient to cover the area. He stated the cost is approximately \$800 but that does not include the poles. He stated he had looked into steel poles, but they were very expensive; and Ms. Tierney had suggested that he use wood poles. Mr. Wang stated he needs to consider the cost of the concrete as well.

Mr. Krauss stated there was a similar presentation made previously for a shade sail at the Dog Park, and he asked what type of poles that Scout was using and if they could share information. Ms. Tierney stated that Scout is in the same Troop as Mr. Wang. She stated she recalls that Scout presented wood poles. Ms. Tierney stated she spoke to Mr. Majewski about this, and he went on the site to meet with Mr. Wang; and he indicated that wood would be fine. Ms. Tierney stated there will be more maintenance with wood.

Mr. Wysocki stated that he assumes the posts will be set in concrete whether they are steel or wood, and Mr. Wang agreed. Mr. Wang stated they will uncover the rubber surface of the playground. Mr. Wysocki asked Ms. Tierney if there are concerns with cutting through the surface to create the spaces for the posts. Ms. Tierney stated she is trying to time Mr. Wang's project with the patching of the surface area. She stated if the patching is done after his project, she could have whatever is needed to be patched around his project at that time.

Mr. Wysocki stated he likes the idea of providing shade for the people that use the Secret Garden. He stated they should consider safety with regard to the poles, and he asked if wood would increase the chances of a child getting splinters. He stated it is also possible that if they used steel, that would get too hot in the sun. He stated he feels they need to consider the safety aspects of the materials before they make a decision. Mr. Krauss stated that there might be padding that could be put around the pole at a certain height. Ms. Tierney stated they discussed this as well; and if they used wood, they would have to treat the wood like they do at Kids Kingdom to make it playground compliant. Ms. Tierney stated she will communicate with our insurer who has a Risk Management Manager who inspects our playgrounds about the material. She stated he has a Playground Safety Certification, and she could also ask him his opinion about the location.

Ms. Tierney stated with regard to digging into the ground, Mr. Majewski feels comfortable with cutting out a space and that it would not injure the surface. Ms. Tierney stated there is another location that they discussed which was an area where there had been a tree which died, and they could dig there. Ms. Tierney stated there is a lot of momentum from the Disability Advisory Board to get shade at the Secret Garden, and they have been asking for it for a long time.

Mr. Wysocki asked if the proposed location at the mushroom table is close enough to the fencing so that they could have the posts be exterior, and they could have longer chains that would put the sail over the intended area. Ms. Tierney stated two of the posts would be outside, and that is why that location was what they had looked at when they walked the park together. She stated two posts would be out, and two would have to be inside to stabilize it. She stated it is a square shade sail.

Mr. Blundi asked if a square is the best shape to cover the most area with shade, and he asked if a triangle would be better adding that it would also have fewer posts. Mr. Wang stated he did look at a triangle, but the company that provided the quote suggested the square. Mr. Blundi asked if it was a triangle shade sail at the Dog Park, and Ms. Tierney stated she believes it was a rectangle.

Mr. Wysocki stated if they were to go with a triangle, they could possibly just have one post inside. He stated the posts are going to be a new impediment; and if they wanted to minimize that, one interior post might be a consideration. He stated he recognizes that they are under pressure to get shade here, and he is supportive of a project.

Mr. Krauss asked if there was any guidance as to the color of the shade material. Ms. Tierney stated she feels they should choose a color that fits the look and feel of the space. Mr. Krauss stated the playground is multi-colored so they may not be as limited as they were with the Dog Park. Ms. Tierney stated the Disability Advisory Board may have some guidance on the color as it relates to certain disabilities, and she feels it would be good to reach out to them.

Mr. Brody stated in general he is in favor of the proposal and agrees that they are in need of shade there. Mr. Brody asked if the other location that was discussed is where the tree was located in the red area in the center, and Ms. Tierney agreed. Ms. Tierney stated the intention of the tree

originally was to provide shade, but trees have not survived there. She stated the reason why they did not decide on that location is because it is some distance away from the side, and it would require a much larger sail to cover that area. Mr. Brody stated he does not feel the mushroom table is used much. He stated most of the activity happens at the back, and he asked if they could tie a cable from either of the two pavilion structures and then not need as many poles. He stated the common area where people gather is around the slide.

Ms. Rock stated the area she has gravitated to is where the benches are in front of the restrooms, although she does know that some people do sit at the tables. She stated she agrees with Mr. Brody that a lot of people do tend to congregate more toward the middle since that is the central point.

Mr. Brody asked if the shade sail would come down during the winter. He also asked the highest point it would be hung and the lowest point. Mr. Wang stated he was thinking that 10' would be the high point. He stated it does have to be angled so rainwater can drop off. The low point would be 8'. Mr. Brody suggested that Mr. Wang ask the vendor if there is a recommended height.

Mr. Wang stated with regard to fundraising, he was going to do a GoFundMe as well as some car washes. He stated Ms. Tierney suggested he contact the Disability Advisory Board since they want shade here, and he felt maybe they could help him with fundraising. He stated he and his parents will also probably contribute. He stated he was also considering going to the playground and asking those using the playground if they would be willing to donate toward the shade sail since they will be the ones using it.

Mr. Wang stated with regard to maintenance he would need to carry out regular checks on the structure once it is built and monitor any repairs needed after major wind events. Overhanging trees and branches would have to be considered. He stated he would also need to watch for signs of vandalism. He stated the Website has a Maintenance Manual which he will provide.

Mr. Krauss asked Mr. Wang if the manufacturer provided him with an estimated lifespan of the shade sail. Mr. Wang stated while they did not, he could ask them about that. Mr. Krauss stated he should let Ms. Tierney know what that is so that they will know when they may need to replace it under normal circumstances.

Mr. Wysocki asked if his Eagle Scout project has requirements for ongoing maintenance since he assumes that once he is in college or gets a job, it would be difficult for him to monitor the shade sail. Mr. Wang stated he does not believe that there are specific requirements. Mr. Wysocki stated he assumes once the project is done and is acceptable to the Township, the ongoing maintenance would be the responsibility of the Township. Ms. Tierney stated it would be turned over to the Township. She added she would appreciate being provided any manuals that he may have as to maintenance.

Mr. LaBar stated it seems the construction could take approximately one month, and he asked if the Park will have to be closed during that time. Ms. Tierney stated once they come up with a good plan and Mr. Wang has a team assembled to put it together, they would at a minimum they would have to close off the area where he is working. She stated if it is going to be dangerous, they may have to close the park for the days that he is laying the concrete, etc.

Mr. Blundi asked Ms. Tierney if she knows what the material is underneath the playground surface, and Ms. Tierney stated there is a rubberized mulch below the rubberized surface and then stone below the rubberized mulch.

Mr. Brody moved, Mr. Wysocki seconded and it was unanimously carried to approve the Eagle Scout project proposal for the shade sail at the Memorial Park Secret Garden by Samuel Wang as proposed in coordination with Monica Tierney on placement and final construction design.

RECOMMEND TO THE BOARD OF SUPERVISORS A PARK & RECREATION LIAISON TO THE 9/11 20th Anniversary Committee

Mr. Brody stated he had indicated earlier that he did not feel that he would have the time to do this. He stated he was next door to the New York Stock Exchange when 9/11 happened, and he would like to be the Liaison if the Board members are willing to have him do that.

Mr. Brody moved, Mr. Blundi seconded and it was unanimously carried that Michael Brody would be the Park & Recreation Liaison to the 9/11 20th Anniversary Committee.

CAPRA UPDATES FROM SUB-COMMITTEES

Mr. Blundi stated with the holidays they were not able to meet. Mr. Brody stated he understands that Ms. Tierney has some Interns who will be coming on board and he, Mr. LaBar, the Interns, and Ms. Tierney will be communicating at some point. Ms. Rock stated they did not meet during the holidays, but they will begin meeting again now that the holidays are over. Ms. Tierney stated the new Interns will start next week. She stated she is going to assign one of them to Chapter 6 and one to Chapter 7 so they can help with supporting documents and do research, and she would like to set up a time when they could meet with those they will be working with. Ms. Tierney stated she will be in touch with the details of that.

RECREATION DIRECTOR'S REPORT

Discussion of Policies:

Ms. Tierney stated they have been talking about reviewing Policies, creating Policies where there are gaps, and Policies required by CAPRA. She stated she found the 1994 Manual that had some old, outdated Policies which she used as guidance for some of the sections. She stated the Policies were all sent to the Board for their review, and she would like the Board to discuss them this evening recognizing that they are currently under legal review. She stated if the Board wants to recommend any of the Policies to the Board of Supervisors, it would have to be pending legal review.

Mr. Krauss asked if the legal review includes any of the comments/changes that the Park & Recreation Board had made previously; and Ms. Tierney stated the revisions were after the comments and feedback. Ms. Tierney stated she would like to see if anyone has any feedback on the updates that she provided last week to the Park & Recreation Board. Mr. Krauss stated he is not sure that all Board members were able to see everyone else's comments, and they should make sure everyone is in agreement with the Policies.

Department Operating Policy – Ms. Tierney stated this is the Park & Recreation Operating Policy, and there were very minor changes. She stated she feels this is a basic Operating Policy, and over time it may be expanded; but this is a good start.

Ms. Tierney stated as part of the Code, all of the Policies that are recommended have to go before the Board of Supervisors for review.

Mr. Wysocki moved, Mr. Blundi seconded and it was unanimously carried to submit the Department Operating Policy to the Board of Supervisors for their review and/or approval pending legal review.

Naming Policy – Ms. Tierney stated there were minor edits, and the Board had reviewed this previously. She stated it has not yet been reviewed by the attorney.

Mr. Brody stated it seemed that they were trying to write a rule without saying they did not want to re-name Memorial Park, and they wanted to make sure that they kept the name “9/11 Memorial Park” without explicitly saying that. He asked if they want to just state that they do not want to re-name 9/11 Memorial Park. Mr. Brody stated it was also indicated that they did not want any name associated with tobacco, alcohol, etc.; and he felt that was too specific. He stated if someone wanted to give a sizable donation to meet a need, he is not 100% sure that he would care if the name was associated with tobacco or alcohol. He stated he feels there is a way to state something but not be so explicit. He stated this is included on the last page of the Naming Policy under Exclusions. Mr. Brody stated he believes that the way this was originally written, it gave the Board of Supervisors a lot of flexibility which he is in favor of. He stated he feels it should be more of a guide as opposed to an exclusion.

Mr. Krauss stated he agrees with Mr. Brody adding that there could be others that would be exclusions that are not listed. He stated times and morality change, and something might come up that is not on the list and it could be felt that since it is not in the list of exclusions, that it would not be applicable. He stated he feels there should be language included that indicates that the Board of Supervisors ultimately has the final decision.

There was discussion about whether there should be some kind of morality clause.

Mr. Wysocki stated he feels they should push this off until a future meeting and consider this further to see if they can come up with something that is more broad. Mr. Krauss asked when they expect legal feedback; however, Ms. Tierney was not certain. Mr. LaBar asked if the Park & Recreation

Board needs to approve this, or could this be put before the Board of Supervisors with their comments with regard to questions about the language. Ms. Tierney stated she would recommend that the Park Board feel completely comfortable with the language before sending it to the Board of Supervisors. Mr. Krauss stated the Park & Recreation Board can consider this further and hold off approving this Policy at this time.

Ms. Rock asked if everything has to go in the order shown because she feels the last section on the last page where it indicates that the names are intended to be permanent and re-naming is discouraged should be placed earlier on in the Policy. She stated she feels it should be bolded and up front that this is not something that should be happening often. Mr. Krauss agreed. He added they may also want to consider taking out re-naming; and if a Park is named that name should be in perpetuity unless something is uncovered so that they would not want the Park in that person's name anymore. Mr. LaBar stated he feels moving the portion on re-naming to Page #1 would make sense.

Ms. Tierney stated there was very little discussion about the Memorial Park section, and she asked if the Board had any comment.

Mr. Brody noted the portion which reads: "Park facilities named for subjects rather than individuals may be changed in name only if the current name is ineffectual or inappropriate." He stated he felt this seemed like they were trying to say that they should not re-name 9/11 Memorial Park. He feels they should just say that. Mr. Wysocki stated he does not feel that was the intent even though it may seem like it, and it was more of a generic-type document. He stated he feels they should avoid putting specifics in there.

Mr. Krauss noted some duplication in the document with regard to Park re-naming.

Ms. Tierney asked that the Board send her proposed edits, and she asked that they track their changes.

Storage Equipment Policy – Ms. Tierney stated there were no edits on this.

Mr. Brody moved to approve the Storage Equipment Policy.

Mr. Wysocki stated he does not feel they need a Motion and they should just indicate if they agree or disagree with it. All Board members were in favor of this Policy. Ms. Tierney stated she will need to send something to the Board of Supervisors indicating whether the Park & Recreation Board recommended approval or not so it is helpful to have a formal vote. Mr. Brody suggested that they go through all the Policies, and once they have a list of what they are recommending he will make one Motion to approve the ones they are recommending.

Programming and Events Policy – Ms. Tierney stated there were not a lot of edits. She stated this is a new Policy, and it is something that we need to have in place as part of CAPRA. Ms. Tierney stated she is not sure that the Park Board had the opportunity to look at this, and Mr. Krauss stated they will review this and discuss it in the future.

Donation and Sponsorship Policy – Ms. Tierney stated this is also a new Policy. She stated there have been individual donations and sponsorships in the past, and this would be a guiding principle Policy that would be followed moving forward. She stated there were minor edits.

Mr. Krauss stated sponsorship in this case is not for naming, and it would be more short-term. Ms. Tierney stated it would be for Special Events. Ms. Tierney stated there was a comment if this relates to League sponsorships. She stated the intent of this document is not for that, and it is for Township events, programs, and things like the Dog Park. She stated they do give the Leagues some guidelines with regard to banners, etc.

This Policy was acceptable to the Park & Recreation Board members, and they had no changes.

Mr. Wysocki asked if there is any level of financial donation that requires Supervisor approval. Mr. Krauss stated it indicates \$10,000 or above. Mr. Wysocki stated it indicates “Township Manager may require review.” He stated it appears that there is nothing that mandates any level go to the Board of Supervisors, and it is all at the discretion of the Township Manager. Mr. Blundi stated this will be reviewed by legal, and they would make a determination if that is proper or improper; and Ms. Tierney agreed.

Mr. McCartney was asked his opinion, and Mr. McCartney stated he is not sure if there is a specific Second Class Township Code that allows the Township Manager to make this decision, and the Board of Supervisors will need to consider this when the Township solicitor reviews this.

Mr. Wysocki stated he feels the Policy should be consistent with the Code if there is something in the Code that relates to this. He stated he does not feel this should stand alone and usurp Township regulations with regard to receipt of money. Ms. Tierney stated that is why this is getting a legal review.

Mr. Krauss asked if we have received cash donations in those amounts in the past for any of our events. Ms. Tierney stated she believes the largest donation received for Community Day was \$5,000. Mr. Krauss asked if it is cash and in-kind. Ms. Tierney stated that we did have the in-kind donation in 2020 for the path at Memorial Park. Mr. Krauss asked if the language should state “cash or in-kind,” and Ms. Tierney stated they could add that. Mr. LaBar asked if “in-kind” would include a parcel of land, and Mr. Krauss stated everything has a value. Ms. Tierney stated there is a Donation Policy and a Sponsorship Policy. She stated if they are sponsoring an event, they would be getting something by way of marketing; and if they are donating that is a separate section of the Policy. Mr. Krauss stated a fireworks company could provide the fireworks in exchange for an indication that they were the presenting sponsor. Ms. Tierney stated that would be a sponsorship. She stated when they had the donation of the path, the company that did that was not expecting anything from the Township. Ms. Tierney stated she will change the wording to include “in-kind.”

It was agreed to recommend approval of this Policy to the Board of Supervisors.

Fields and Facilities Policy – Ms. Tierney stated there was a comment about concession use. She stated she was working with an older document that she had edited, and she neglected to remove the language with regard to the Concession Fee adding there is no Concession Fee charged to the Leagues. She stated at this time the Leagues make use of the concession stand and make profits for their League as a fundraiser.

Mr. Krauss stated he does not believe that the Leagues have any paid workers anymore at the concession stand, and now it is considered volunteer work. Ms. Tierney stated YMS does not use the concession stand as much as they used to, and they bring in food trucks at times. Ms. Tierney stated she is unaware of people being paid working at the concession stand.

The Board was in favor of recommending approval of this Policy.

Risk Management Policy Statement – Ms. Tierney stated there were no changes to this.

The Board was in favor of recommending approval of this Policy.

League Sanctioning Policy – Ms. Tierney stated there were numerous comments about this Policy. She stated most of the comments were about the percentages, and she agrees with some of the comments that it was more of a guideline. Ms. Tierney stated she has changed some of the wording. She asked that the Board review the changes to make sure that they are comfortable with the wording.

Mr. Krauss stated in the past there were written expectations for the Leagues in terms of the number of residents. He stated he does not recall during his time with PAA if these were enforceable or were more discussion points. Mr. Krauss stated each of the Leagues have a different structure.

Mr. Wysocki stated he has been involved with both PAA and YMS, and the numbers did not seem to be an issue. He stated in-house easily exceeded the 80% when he was involved, and Travel was also not an issue with half the team being Township residents. Mr. Brody stated Yardley and Morrisville would not be included.

Mr. Krauss stated if new Leagues are formed that want to secure space, language was created that would still provide existing Leagues priority usage as long as they are in good standing and not falling well below certain numbers which he believes is the intent of what is in the Policy. Mr. Wysocki stated if there was a program with no Township residents versus a desire in the Township amongst the residents to have their children participate in a program and a League was created that was 100% residents, he assumes they would want to give the edge to the program that had 100% Township residents. Mr. Krauss stated he believes the intent was to make sure the existing Leagues are protected provided they are in good standing. Mr. Wysocki stated if there was a League that was falling below the threshold, they should have a chance to re-establish themselves above the threshold.

Ms. Tierney asked what the Board feels about doing an annual review of all of the Leagues. Mr. Blundi stated he feels that should be done. Ms. Rock stated she did not know that that was not being done, and she feels it should be. Mr. Krauss stated he would recommend that they come in at a particular time to have their numbers reviewed including costs and expenses. Mr. Krauss stated part of CAPRA is to have surveys, and he feels the Leagues should do surveys and provide the Township with their results.

Mr. Wysocki asked if any of the Leagues have complained that the numbers are too stringent. Ms. Tierney stated currently not everyone is meeting the numbers that are in place. Mr. Krauss stated some of the Leagues are different in the way they are structured, and they have larger boundaries. Mr. Wysocki asked if any of them are being challenged by an internal group, and Ms. Tierney stated they are not. Ms. Tierney stated after discussion it was felt that they could take it out of the Overview Section and put it in the Rules and Governing Section, and that is what has been done along with some additional wording indicating that Leagues that maintain that criteria get a priority over others.

Mr. Krauss stated it was not a defining measure that indicated if you fall below, you would lose your space; and it was more part of the “consideration set” but not the deciding factor.

Ms. Rock asked why there is no actual minimum of Township residents required. She stated it appears that it is stating that as long as you do not have competition from someone else, you could have no Township residents in your League and still use our fields. Ms. Tierney stated that is why she feels a review would help. She stated she does get numbers, and she could pull the packet together with all of the requirement information and provide it to the Park Board at the end of the year for them to discuss. Ms. Rock asked if there were no Township residents involved in a League, is there are any criteria that indicates that they cannot use Township facilities. Mr. Krauss stated the way he look at it is that they would be filling a void in the community that for some reason no one in Lower Makefield is taking advantage of. Mr. Krauss stated they would have to pay a higher rate to use the fields.

Mr. LaBar stated he understands the wording for this seems to be geared for the youth Leagues like YMS and PAA, but he knows that there are adult baseball teams that use the baseball fields, pickleball, and tennis leagues; and he asked if they would fall under this and need to have all of the protocols including the concussion protocol in order to get a Permit. Ms. Tierney stated

those are suggested protocols. Ms. Tierney stated Pickleball is not a league, and it is now run by the Township and is considered a club. She stated tennis does have to meet the requirements. Ms. Tierney stated there is an outline of User Groups and how they are measured, and she can provide that to Mr. LaBar.

Mr. Brody stated when he reviewed this Policy he wanted to see changes made from how it was originally written. He stated he understands certain of the requirements, but he was skeptical whether the numbers listed were being hit by the Leagues. He stated he is in favor of how it was changed moving it out of the Section where it was originally listed. Mr. Brody stated with regard to the percentages, he would like to see not just a hard percentage but as a total number of people. He stated a League could have 95% residents with 100 people and another could have 400 residents but that is only 65% to 70% of their players.

Mr. Wysocki stated the first bullet indicates LMT participants overall. Ms. Tierney stated she made the change as suggested by Mr. Brody, and there are three bullets of things that are prioritized. Mr. Wysocki stated he agrees that there are some items which are absolutes and some that are guiding principles. Mr. Wysocki stated this is Township land and parks that are being used to the extent possible mostly for Township-resident benefit. He stated if an organization has a higher level of Township resident participation, they should be given precedence. He stated number of LMT participants overall should be one of the factors that are considered.

Mr. Brody stated possibly the Section should be entitled Guidelines Toward Allocations or Considerations Toward Field Allocations since that is what they are talking about. Mr. Krauss stated those would be guiding principles. Mr. Brody stated that includes number of residents, percentage of residents, and number of years as an organization; and that provides a hierarchy. Mr. Brody stated out of respect for the long relationships possibly there should be a bullet point that if there is some degree of a relationship, there would be Board of Supervisors approval needed to relinquish that. Mr. Brody stated if one of the big three Leagues – football, soccer, and baseball – had someone trying to take over one of their Leases, it would seem that since they have been a very long-term partner of the Township, they would need to consider that.

Mr. Krauss stated they could add language that any new League formation would require Board of Supervisor approval. Mr. Krauss stated a new League could come in and present before the Park & Recreation Board, and they would then have to present this to the Board of Supervisors for approval of the

formation of the League. He stated a bullet could be added that not only would they have to meet all the criteria, but they would then also have to go before the Board of Supervisors since they would be requesting field space.

Mr. Wysocki stated while that is an option, he asked Mr. McCartney if the Board of Supervisors would really want to have this go before the Supervisors. Mr. Wysocki stated with regard to long-term relationships, when YMS wanted to put in the turf field, they had to have an Agreement with the Township that there would be a long-term Lease to them for that property since they were spending \$1.5 million to put in that field. He stated while he does not feel they could list all of the factors, it could be indicated that there are other mitigating factors that would need to be considered. Mr. McCartney stated when it comes to long-term relationships especially when a League is putting \$1.5 million into a Township asset, you could not kick them out the next year. He stated he feels that there are probably Contracts the Township had with YMS. Mr. McCartney stated he does feel that consideration of the long-standing relationships with the three big Leagues is important. He stated he is not sure whether or not the Board of Supervisors would need to rule on whether or not they would allow a new League to come in and take field space from another existing League.

Mr. Krauss stated these are Township assets, and if a new League is coming in and we are giving them assets to use either in replace of an existing League or if there is space available to bring in a new League to fill a void, if they do not meet the criteria, they would want the Board of Supervisors to consider that. Mr. Wysocki stated he does not feel they would get approved if they did not meet the criteria. Mr. Krauss stated they may have less than 50% LMT residents participating.

Mr. Brody stated a realistic scenario is that if Morrisville is no longer part of Morrisville Little League, they could come to Lower Makefield indicating they want to start a Little League in Lower Makefield and bring Morrisville Little League to Lower Makefield. He added that is a realistic scenario that could come up if a development is built in Morrisville that eliminates all of the baseball fields. Ms. Tierney stated this is a real issue which they are going to have to consider in the near future. She stated in the past Morrisville has asked to use our facilities; and if they lose their facilities, she questions where they will go. She stated they do have a large percentage of LMT residents in their Little League so this is a very real possibility in the future.

Ms. Tierney stated she feels that there is more discussion needed on this Policy, and it should be considered again in February for further review.

Security and Access Policy - Ms. Tierney stated this one had a lot of changes, but she feels it is now a much-cleaner product.

Mr. Krauss stated this mostly pertains to keys and Leagues, and it does not pertain to key fobs for the Dog Park access. Ms. Tierney stated the Dog Park is a membership-access situation. She stated there are keys to get access to the shed on the property that are different from the membership-access keys. Mr. Krauss stated this Policy would apply to anyone who has access to the sheds on the Dog Park property and other Township facilities. Ms. Tierney agreed adding that it would also include access to the Community Center for a meeting, etc.

Mr. LaBar stated with regard to YMS and PAA it indicates “designated seasons,” and he asked if their seasons ever really end and they turn the keys in. Ms. Tierney stated they will have to do it every year from now on because so many people have keys to the lights that they were turning them on and off, and there needs to be control. Mr. Krauss noted the number of keys that he still has.

Mr. Wysocki suggested that they go digital and they could change the Codes, and Ms. Tierney agreed that they should consider that sometime in the future.

Mr. Wysocki asked which is the correct name of Park & Recreation, and Ms. Tierney stated she will look into this so that it is consistent.

Mr. Brody moved, Mr. Wysocki seconded and it was unanimously carried to approve, pending legal review, the Security and Access Policy, the Parks & Rec Department Operating Policy, the Storage of Equipment document, the Donation Policy which also contains the Sponsorship Policy, the Fields and Facilities document, and the Risk Management Policy Statement for submitting to the Board of Supervisors.

Ms. Tierney was asked to send the Park & Recreation Board members the three policies that they need to review further.

OTHER BUSINESS

Ms. Tierney stated that the Board of Supervisors approved the updated version of the Risk Management Plan. She stated the Board of Supervisors also approved the 9/11 Committee. Ms. Tierney stated the approval of the Risk Management Emergency Action Plan and the Risk Management Policy that was approved tonight closes out Chapter 9 of the CAPRA Accreditation.

Ms. Tierney stated while she will not go over the entire survey, the survey did go out for the Pool a copy of which had been provided to the Park & Rec Board so that they can see all the results received. She stated they had a good response, and they learned a lot through this survey. She stated they will do a second survey. She stated there were some people who had asked if they could add their responses after the fact; however, she indicated they could not as this was just a “fact-finding mission to see where everybody stands.” She stated they got a good glimpse of what people are feeling, and there will be a second survey coming soon. She stated feedback can also be sent any time via e-mail, and this survey was just a snapshot which has now been completed and closed.

Ms. Tierney stated today there was an initial meeting with the Swim Team to begin to discuss what we might be doing this summer. She stated she feels they all agreed that when the Pool is opened, they would like to try to do something with the Swim Team, although at this point, they are not sure what that will be.

Ms. Tierney stated there will be an open forum to discuss the results of the survey on February 10 via Zoom, and they will limit the discussion to two hours from 6:00 p.m. to 8:00 p.m. She stated after that anyone can provide comments or feedback via e-mail, and all of that will be collected.

Ms. Tierney stated tomorrow night they will have a meeting for potential Pool staff for this summer. She stated they will go over a number of issues including how to fill out an Application, what to expect during the interview, how they will do training, some initial COVID protocols, and how they will keep the staff safe. She stated there will be opportunity for feedback during the meeting.

Mr. Blundi asked if the Swim Team gave any indication about what they feel their numbers might be this year. Ms. Tierney stated they feel that their numbers will be lower. She added that some people did go to other Swim Teams. She stated they are also talking about potentially merging with the Brookside Team. Ms. Tierney stated gauging that number will help determine what we will be able to do and what we cannot do. She stated if they have high numbers, we may have to limit the number of people that can participate at any time or limit the way they are scheduled.

Mr. Blundi asked Ms. Tierney who is helping her with planning, and he asked if there is a “pool person” working with Ms. Tierney. Ms. Tierney stated she has managed pools for a long time so she has a lot of experience. She stated we are also part of the Bux/Mont Aquatic Consortium so they talk to all the other area Managers. She stated the staff has been working on this as a team to do background research on other facilities both those who opened and those who did not. Ms. Tierney stated they are also tracking all of the State, National, and County guidelines that are ever-changing. She stated on a National level, there are open forums through our National governing body that they can go on and discuss a range of items with people from around the Country who have had different experiences. She stated they can use that resource as well to find out what worked and did not work. She stated there are a wide range of resources that she is using.

There being no further business, Mr. Brody moved, Mr. Blundi seconded and it was unanimously carried to adjourn the meeting at 9:30 p.m.

Respectfully Submitted,

Kim Rock, Secretary