

TOWNSHIP OF LOWER MAKEFIELD  
PARK & RECREATION BOARD  
MINUTES – FEBRUARY 11, 2020

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held in the Municipal Building on February 11, 2020. Mr. Krauss called the meeting to order at 7:35 p.m.

Those present:

Park & Recreation Board:            Douglas Krauss, Chair  
   Bryan McNamara, Vice Chair  
   Michael Brody, Secretary  
   Mike Blundi, Member  
   David Malinowski, Member  
   Dennis Wysocki, Member

Others:                                    Monica Tierney, Park & Recreation Director

Absent:                                    Patricia Bunn, Park & Recreation Board Member  
   James McCartney, Supervisor Liaison

APPROVAL OF MINUTES

Mr. Malinowski moved, Mr. McNamara seconded and it was unanimously carried to approve the Minutes of January, 2020 as written.

INTRODUCTION OF MIKE BLUNDI

Mr. Krauss introduced Mike Blundi the newest member of the Park & Recreation Board. Mr. Blundi stated he has been a resident of the Township for approximately twenty-five years. He stated he has been involved in a number of youth sports in the Township and been involved with PTO. He stated he is happy to be on the Park & Recreation Board and to continue his volunteer efforts.

ACKNOWLEDGEMENT OF SERVICE OF DAVE GORDON

Mr. Krauss stated he would like to take the opportunity to recognize Dave Gordon who was a member of the Board for twelve years, and served as Chair for a number of years. He thanked him for all his efforts on behalf of the Township.

DISCUSSION OF PROPOSAL OF SIGNAGE TO RECOGNIZE CONGRESSMAN  
MIKE FITZPATRICK AT MEMORIAL PARK

Ms. Ellen Saracini stated she recently went before the Board of Supervisors, and she is asking the Park & Recreation Board to join her and the community in honoring Congressman Mike Fitzpatrick for his many contributions to the Township, the County, the State, and the Country.

Ms. Saracini stated while she is present she would also like to discuss the Endowment Fund. She stated they have over \$1.2 million invested, and another \$150,000 was put in this past year. She stated she feels they will be able to continue this until their end goal which is that by the 20<sup>th</sup> Anniversary, they would like to be fully funded, and that will result in a self-sustainable 9-11 Memorial. Mr. Krauss asked what the fully-funded number would be, and Ms. Saracini stated it is \$2 million. She stated that they will keep up with their regular fundraising, and they have also started an Endowment Campaign, and they will be going out actively seeking other donations.

Ms. Saracini stated she has been talking with Ms. Tierney and Mr. Ferguson about the revitalization of the Garden. She stated there is a lot of disrepair at the Garden of Reflection which has occurred over the years, and there is work that needs to be done. She provided information this evening on donations she got last winter. She stated there were a number of compromised trees, and the last page of the hand-out shows the trees and plant material that she got. She stated she wanted the Board to get a visual of the “kindness of the people who donated them.”

Ms. Saracini stated she wanted the Board to see the work she has done for the Township and the Garden over the years. Included in the hand-out are the donations she obtained for both the Garden of Reflection and within the Park.

Ms. Saracini stated they obtained a Grant from the Foundation Community Partners which, while it was a small Grant, works in conjunction with youth, and they have teamed up with the Bucks County Technical School with students doing a project this summer and next summer; and she hopes that they will keep doing this through the years. She stated they are looking forward to their participation helping with the revitalization.

Ms. Saracini stated she had a meeting today with State Senator Santarsiero and asked him for funds since in a year and a half, they will be having the 20<sup>th</sup> Anniversary. She stated her goal is to have all of the items on her list completed at the Garden by that time.

Mr. Krauss asked if Ms. Tierney has the list and if it could be shared with the Board. He added that the Board would be willing to do anything they can do to help. Ms. Tierney stated Ms. Saracini did provide her with an outline, and the big items are the red tippie path, the junipers which are dying, and the electrical wires. Ms. Saracini stated there are also a lot of other things that need to be addressed, and she noted specifically the donor wall which needs to be repainted. She stated they have to fix the donor wall and then continue to maintain it so that it does not get in disrepair again. She stated there are also a number of compromised bushes and trees. She stated there are stones in the pool which are loose, and she has located the invoice for the adhesive that was used when the construction was done; and she stated she will provide that to Ms. Tierney.

Mr. Krauss stated Scouts, the Youth Committee, and those looking for service hours are always looking for projects. Ms. Tierney stated she feels volunteers may be able to do the painting.

Ms. Saracini stated she has had a lot of discussion with Ms. Tierney over the past few months, and they will continue working together.

Ms. Tierney stated they are also doing Comcast Cares at the Garden this year, and the more volunteers they have participate in that event on that day, the more funding they will get that comes back to the Garden. Ms. Tierney stated the Garden Club is doing all of the communicating with Comcast. She stated they need to encourage people to participate in this. Mr. Krauss asked that the Park & Recreation Board be kept advised of the details. Mr. Krauss stated PAA and YMS representatives are present this evening, and they should be contacted to see if they would be able to participate since they could bring in a significant number of volunteers.

Ms. Saracini stated some of the projects they need to have done at the Garden are going to be very costly, and that is why she is trying to get as many donations that she can in addition to any money that may be donated.

Ms. Saracini stated with respect to honoring Congressman Fitzpatrick, she reviewed his accomplishments at the local, State, and Federal levels. She noted his support of the 9-11 Memorial/Garden of Reflection and the fact that he helped procure the designation of the Garden of Reflection as the official Bucks County Memorial as well as the official State 9-11 Memorial. Ms. Saracini stated despite exhausting fundraising efforts, they still had a shortfall; however, Congressman Fitzpatrick was able to get them a \$750,000 Grant which allowed the 9-11 Memorial to be dedicated on the 5<sup>th</sup> Anniversary of the attack.

Ms. Saracini showed a picture of the street sign she is proposing honoring Congressman Fitzpatrick. She stated the sign is 30" by 6" which would be on a pole, and it would be at no cost to the Township. She stated they would suggest that it be installed in Memorial Park at the corner by the stop sign at the flag circle. She stated the proposed location is shown in the photo as well.

Mr. Wysocki asked what the Board of Supervisors directed her to do; and Ms. Saracini stated she was directed to go to the Park & Recreation Board, and the Board indicated that they would be in favor of whatever the Park & Rec Board recommended. Mr. Wysocki stated the Park & Recreation Board would make a recommendation that would go back to the Board of Supervisors, and Ms. Saracini agreed.

Mr. Wysocki asked if there is a Naming Policy in the Township, and Ms. Tierney stated she is not aware of such a policy. Mr. Wysocki stated there was a proposal; however, he does not believe that it was ever adopted.

Ms. Tierney asked Ms. Saracini if she is asking to re-name the street or just put up a sign. Ms. Saracini stated the street does not have a name. She stated the area she is recommending is where there is already a stop sign. She stated they were going to name it Mike Fitzpatrick Circle since the circle is right there, and it also leads right into the Garden of Reflection from there.

Ms. Tierney stated the most recent naming that was done was at the Community Center in honor of Frank Fazzalore.

Mr. Wysocki asked if the Board had the opportunity to read the draft Park Naming Policy that he had sent out earlier this evening, but the Board members indicated they had not. He stated this was a draft that he does not believe was ever formally adopted by the Township. He stated it indicates that some things to be considered are:

“Individuals or organization that contributed significantly to the acquisition or development of a park facility,

Outstanding accomplishments by an individual for the good of the community, considering the quality of the contribution as well as the length of service by the individual,

An individual who has provided exceptional service in the interest of the park system as a whole (typically public officials who are still serving in office should not be considered)

Caution to be exercised when considering the term “Memorial” in a name as that often becomes what people will use and detract from the intent of naming a park/facility to honor an individual

Names that are discriminatory or derogatory should not be considered

Names associated with tobacco, alcohol, contraceptives, religious organizations, political candidates, or adjudicated felons should not be considered.”

Mr. Wysocki stated he is not sure that technically Congressman Fitzpatrick would be considered a “political candidate,” although he was a politician.

Mr. Wysocki the Policy also indicates that:

“The name must not conflict with Public Grant funding policies established by State and/or Federal Grant Funding programs

Naming small park/facilities amenities that are not necessarily considered as permanent, such as benches and tables, are not addressed by this policy.”

Mr. Wysocki stated at the end of the Policy it states, “The Lower Makefield Board of Supervisors may direct the Parks & Recreation Board to review and make recommendations for any park/facility naming situations not covered by this policy.”

Ms. Tierney stated at the Board of Supervisors meeting the Board had stated that maybe the Park Board would have other ideas. Mr. Krauss asked Ms. Saracini if there were considerations other than the sign she is proposing. Ms. Saracini stated they did think about a piece of metal as a sign that could be in the flag circle; but there was concern that if someone were to go look at it, they would have to cross a street, and they did not feel that was a good idea. Ms. Saracini stated they also wanted to make it in keeping with the theme of the Garden “coming out or coming in.” She stated the metal sign idea was expensive; and since they were not asking for any funds, the street sign would be affordable for them.

Mr. McNamara asked how the Park was acquired, and he asked if County funds were used or was it Township money. Ms. Saracini stated it was bought as Open Space, and was originally called North Park. Mr. McNamara asked if County Open Space funds were used, and Ms. Tierney stated she could not answer that. Ms. Tierney was asked to look into how the Park was acquired. Ms. Saracini stated North Park was bought a long time ago, and they went through extensive planning to plan out the whole Park. She stated it was to be a 50/50, passive/active Park. She stated there were no funds to develop the Park. She stated after 9-11 happened, Ms. Godshalk petitioned the Township for land for a Memorial, and was told the group could look at the Township's open space areas. She stated they found a tattered flag at North Park and felt that was the area where they should have the Memorial. She stated the Township then committed \$1 million for the infrastructure and put in the roadway, the circle, one parking lot, basketball courts, and the electric and water supply.

Mr. Wysocki asked Ms. Saracini if she knows if Congressman Fitzpatrick's family would have any issues with his name being honored in such a way; and Ms. Saracini stated she did speak to the family, and they indicated that they would welcome that. Mr. Wysocki asked if they have that approval in writing; and Ms. Saracini stated while she does not, she can get that.

Mr. Wysocki stated the draft Naming Policy he referred to is the closest thing they have to something that provides guidance. Ms. Tierney asked if the Policy Mr. Wysocki is referring to something that he made up. Mr. Wysocki stated it was brought to the Park & Recreation Board during Mr. Fritchey's tenure; however, it was never moved to the Board of Supervisors for adoption. Ms. Tierney stated that may be something the Park & Recreation Board may want to consider in the future. Mr. Krauss stated at this point, they are just using it as a guideline.

Mr. Brody stated he worked two blocks from the World Trade Center when the attacks took place. He stated when he was moving, he saw the 9-11 Memorial sign; and because of that he wanted to move to Lower Makefield, and the Park means a lot to him. Mr. Brody stated he feels that what is being proposed is not big enough to honor Congressman Fitzpatrick because of all that he has done for the communities in the area. He stated he would personally like to see something on Oxford Valley Road in the area which connects Lower Makefield to Middletown or the bridge to New Jersey. Mr. Wysocki stated what Ms. Saracini is proposing and what Mr. Brody is proposing do not have to be mutually exclusive.

Mr. Brody stated the first thing you see when you pull into the 9-11 Memorial is the beam, and he would be concerned not seeing that first. Ms. Saracini stated the proposed location of the sign would be on the street, and not inside the Memorial. It would be where the stop sign is at the start of the circle. Mr. Brody stated the beam would be behind it. Ms. Saracini stated what you see is the flag pole and the structure behind it, and the stop sign would be off to the side.

Mr. Brody stated there are also a number of other people who have put a lot into the Memorial including Ms. Saracini and Ms. Godshalk. He stated he would like to see something done, but he is not completely in favor of this particular idea. Ms. Saracini stated this would not be inside the Garden proper. She stated having the sign inside would be disrespectful. She stated the victims' families are represented inside because of the names on the glass. Ms. Saracini stated Congressman Fitzpatrick was a very simple, dignified person, and he never took credit for things. She stated she is looking to do something in the Park that would stay in line with who he was as a person and still give him recognition.

Ms. Saracini stated she feels that something else will probably be done recognizing Congressman Fitzpatrick, but she would like to be the first group to have done the first memorial for him since he was such a participant in Lower Makefield, in the Garden, and to the 9-11 families. She reviewed other work he did in Washington D.C. to help with Legislation related to airplane safety.

Mr. Wysocki stated when they name things in the Township, the draft he read from suggests that they approach the naming with the intent for those names to be permanent, and that they not be changed in the future. He stated they should approach this with the intent that this would be permanent unless something changes in the individual's character so that it would be inappropriate to continue the name.

Mr. Krauss stated he agrees that it should be permanent and not something that they would approve for ten years, and then have to renew it. Mr. Krauss stated he agrees with Mr. Brody that given Congressman Fitzpatrick's contributions, there should be something that allows the public to see what he did; and he would like to see something that would have the ability to communicate his contributions to the Garden of Reflection. He stated he feels it could be a stone piece with a plaque on it that would be upright and be able to provide additional information. He stated he feels it is important for the community to understand the value that he brought and one of the reasons why the Park is there.

Ms. Saracini stated she does not disagree that there may need to be something more. Ms. Saracini stated she was against “Citizens of the United States,” which she felt was insulting; and she had vowed from then on that once the endowment was reached, and when they do the endowment/donor plaques, they will have smaller plaques. She stated they could have a separate plaque for Congressman Fitzpatrick that includes his accomplishments. Mr. Krauss stated he would like people coming into the Park to see his accomplishments and just a sign with his name would not reflect what he accomplished and what he meant to the Park. Ms. Saracini stated she agrees that just a sign could become commonplace. Mr. Krauss stated this could be in conjunction with the sign. He stated they would have to consider the additional costs as well as how to fundraise for that.

Mr. McNamara stated there are plaques near historic places which indicate the history of the place.

Mr. Krauss stated he does have a concern with the street sign as people do steal them. Mr. Krauss stated he would like to consider some other alternatives.

Mr. Wysocki stated he understands that Ms. Saracini indicated they would like her group to be the first to recognize Congressman Fitzpatrick, and he asked if there is a timeline for when she would like this done. Ms. Saracini stated she would not want it to be near the 9-11 anniversary although they could have the donor wall at the 20<sup>th</sup> Anniversary which would include Congressman Fitzpatrick’s accomplishments. Ms. Saracini stated they had thought about having the sign done in the summer; and since his birthday is in June, they were hoping to do it the weekend of his birthday, and this was satisfactory to his family. She stated they would like to do it on Friday, June 26.

Mr. Wysocki asked Ms. Saracini what the commemorative plaques that she is discussing would look like where Congressman Fitzpatrick would eventually be recognized in the future. Ms. Saracini stated while it has not been designed yet, they were thinking of a plaque that will be lower to the ground and will include the Endowment donors. Mr. Wysocki asked where this would be placed, and Ms. Saracini stated showed a picture and stated it would be in front of the hedges. Ms. Saracini stated they do have to address the hedges since they are diseased. She stated they will have to take out the hedges, but that will be done after the plaques are installed. Mr. Wysocki asked where they consider the beginning of the Memorial portion to be, and Ms. Saracini noted the two sidewalks coming into the tear drop is where the Memorial starts. Ms. Saracini stated if the street sign were located where she proposed, you would still be able to take a picture looking at the structure and not include the street sign.



Mr. Wysocki stated he feels they could have something similar to what Mr. Krauss was describing which would be something that comes up to reading level, which would be something solid which would have the plaque mounted on it that would have Congressman Fitzpatrick's accomplishments. Mr. Krauss stated he felt it would be stone coming up out the ground which would be a physical structure. Mr. Wysocki stated the only issue is that might be redundant with what will be done with the commemorative plaques although those would be at a smaller scale and be lower.

Ms. Saracini stated the other donor wall which was the Founding Donor wall was for any donation over \$2,500. She stated the Endowment Donor wall will follow the same guideline of \$2,500 and above. She stated Congressman Fitzpatrick could easily be put on the Endowment Donor wall. She stated she had talked to him a few months before he passed away, and he was going to work with her on the Endowment and introduce her to those who may want to give a tax-deductible donation to this cause which would sustain the 9-11 Memorial in perpetuity. Ms. Saracini stated they could have a plaque and put on it what he has done for the Garden.

Mr. Wysocki asked if there could be something done apart from the donor area that would replace the street sign. Ms. Saracini stated she would need to consider where something like that would be placed since it would not be put inside the Garden proper. She stated they could also not have it in the flag circle. Mr. Wysocki asked if the concern having something in the circle is that people would have to cross the road. Ms. Saracini stated over the years there had been discussions with Chief Coluzzi, and it is always an issue having something in the middle where people are crossing the road.

Mr. Blundi stated he agrees that they need to do something, and he would be in favor of a plaque. He stated there is a Blue Star plaque in the area on the other side of the street which is 5' high and something like that would provide space to tell about Congressman Fitzpatrick's accomplishments.

Mr. Brody asked that this be considered again at the next meeting to give them time to come up with some ideas. Mr. McNamara asked if Ms. Saracini had any other ideas, and Ms. Saracini stated the concern is that it would be more expensive. She stated they would not just want the sign somewhere in Memorial Park as they were trying to show the association with Congressman Fitzpatrick as being a true patriot in a location near the American flag that leads to the Garden. She stated the street sign could do that; and while an informational sign somewhere else could explain all his accomplishments, the association of Congressman Fitzpatrick with the Garden would be lost.

Mr. Brody asked about dedicating the flag pole in his honor although he is not sure whether that would be appropriate in accordance with flag pole etiquette. He stated they may recommend putting more money into this, and he would like to explore this more.

Mr. Krauss asked Ms. Saracini if she has costed out the street sign she is proposing; and Ms. Saracini stated it would be very inexpensive, and the estimate was \$200 for the pole and the sign. She stated when they considered some metal signs which Ms. Lashchuk, the architect, approved of it was felt that could cost \$3,000 or more. Ms. Saracini stated she would also have to find someone who could do that, and timing would be an issue. She stated she would like to agree to a date and have it completed well in advance of the 9-11 ceremony. Mr. Krauss stated they would want it completed before August; and Ms. Saracini agreed, and added that they had discussed having it completed around the time of his birthday.

Mr. Wysocki stated he would agree with Mr. Brody that they should delay a decision on this. He stated he would like to walk through the Park so that he can visualize it. He stated he would like to have this put on next month's Agenda to make a formal recommendation. He stated he does not feel anyone on the Park & Recreation Board is opposed to recognizing Congressman Fitzpatrick in some way; and while the street sign seems "okay," they would like to consider other options. Mr. Wysocki stated he would like to know more about the Blue Star sign noted by Mr. Blundi. He stated he understands Ms. Saracini's concern about where something would be placed in the Park. He noted the pedestrian walkway which is just off the circle, and stated that possibly something could be placed between the circle and the walkway that goes into the Park that runs parallel to the driveway. He stated at the end of the walkway something like the Blue Star sign could possibly be put there. Ms. Saracini stated she would not be opposed to that location, and rather than a street sign, she understands that the Board would prefer a bigger sign that could include Congressman Fitzpatrick's accomplishments.

Mr. Krauss stated he feels the Park & Recreation Board would like that to be considered and to understand the cost and timing of that which will help them make a more informed decision. Mr. Krauss stated Ms. Saracini could also discuss this with her group and Congressman Fitzpatrick's family. He stated if they decide to go with the street sign, he would like Ms. Saracini to work with Ms. Tierney to make sure that it is more secure. He stated he would like them to consider options and discuss it again at the next meeting.

Mr. Wysocki stated assuming they decide to go with something that would include text, he asked if Ms. Saracini would be in a position to come up with a draft of text; and Ms. Saracini agreed to provide that.

Mr. McNamara asked how long it would take to install the street sign Ms. Saracini was originally proposing, and Ms. Saracini stated that would not take long, and she believes that Ms. Tierney could have Township staff install the sign.

Ms. Tierney suggested that Ms. Saracini provide three options to the Board with prices for each option. She stated she can help Ms. Saracini if needed.

Ms. Saracini stated once they get away from a street sign, Ms. Lashchuk will want to be involved in the design. Mr. Krauss asked if that will be the case even if it is not in the Garden of Reflection, and Ms. Saracini stated it would still be mentioning the Garden. Mr. McNamara asked Ms. Saracini if she had talked to Ms. Lashchuk about this previously, and Ms. Saracini stated she has. Ms. Saracini stated Ms. Lashchuk liked the street sign as well as an option that was a thin piece of metal that bent over at the top that would include writing. She stated the problem was that option could have easily cost over \$3,000. Mr. Krauss stated they do want it to be there forever. Ms. Saracini stated she is happy that the Park & Recreation Board is in favor of something, and that they are trying to do something even better than what she was proposing. She stated she is not opposed to the wording, and it was the cost that was the concern since she is trying to fundraise for the revitalization of the Garden this summer and for the Endowment. Ms. Saracini stated that she understands that they are looking for something that would be similar to the Blue Star sign.

Mr. Brody asked if that type of sign would be redundant to the Endowment concept. Ms. Saracini stated they could have a different representation of Congressman Fitzpatrick at the Garden described on a plaque, and they would not repeat that information in the Garden. She stated nothing has been drawn up yet for inside the Garden.

Mr. Wysocki moved and Mr. Malinowski seconded to postpone the recommendation to the Board of Supervisors on this proposal until next meeting. Although no actual vote was taken, this was acceptable to the Board.

Ms. Saracini was thanked for the all the work she does.

## LEAGUE LIAISON REPORTS

Mr. Gordon Workman, Lower Makefield Football, was present and stated they appreciate the opportunity to potentially open up Memorial Park for some of their practices. He stated their football numbers have continued to increase. He stated they had 650 last fall, and they are seeing 15% to 20% increases each year. He stated Registration is now open for their spring league. He stated the spring league is much more informal as they did not want to compete with Lacrosse, soccer, and baseball so what they do is play Sunday afternoon from 3 p.m. to 6 p.m. He stated there are no set teams, and they pick teams at the time. He stated there are referees and there are adults coaching the players.

Mr. Workman stated they limit it to 180 players, and they use three fields with twenty players on each field so it is 60 players per age group. He stated Registration has been open for approximately one and a half weeks, and they are already three quarters full. Mr. Workman stated they play at Macclesfield. He stated they do the lining of the fields. He stated there were many parents and players asking to do something in the spring, but they did not want to compete with the other sports and wanted to respect the various seasons so what they are doing is very informal. He stated all their referees are typically in 9<sup>th</sup> to 12<sup>th</sup> grade so this is an opportunity for them to learn responsibility and make some money.

Mr. Krauss asked if they are turning people away in the spring, and Mr. Workman stated typically they have a wait list. He stated they do not want to have too many players in the spring. He stated he did put in Permits for both of the fields on Sunday afternoons at Macclesfield. He stated the other issue is getting enough volunteers.

Ms. Tierney stated the Board of Supervisors did approve the Permitting at Memorial Park with certain parameters, and she will be sending a formal letter to LMFA. She stated in addition to the parameters set by the Park & Recreation Board, the Board of Supervisors indicated that there is to be no temporary lighting. She stated the Permit was for both seasons with restrictions on the age of the players using Memorial Park. Mr. Workman stated they do not need it for the spring, and it would only be needed in the fall. He stated in the spring they do not practice during the week, and it is only in the fall that they need usage at Memorial Park.

Mr. Brody asked if LMFA is not going to use it in the spring, if there is a User group that wants to use it in the spring, would it be available. Ms. Tierney stated she feels they would have to bring that back to the Board of Supervisors since it was so specific. She stated Rugby has asked about this, and that might be a consideration if it is something the Park & Recreation may want to do. Mr. Krauss stated he feels they could go back with a plan with similar restraints and make a recommendation to the Board of Supervisors. Ms. Tierney stated for LMFA it was specifically for the younger players and they would have to have it be the same. Ms. Tierney stated Rugby is “homeless” and they just find space where they can. Mr. Brody stated a rugby practice would involve twenty to thirty players starting at Kindergarten. Ms. Tierney stated they go up to age eighteen. Mr. Brody stated he feels they should come in and explain their ages, numbers, and how they run practices. He stated he knows from his experience that they tend to do their two to three youngest age groups all together which would be Kindergarten to Second Grade, Third Grade through Fourth, and Fifth through Sixth; and they usually get twenty players practicing. He stated he feels if Rugby is interested in that space, they should be asked to come in and discuss what their needs are.

Mr. Workman stated the School District has a new policy which has significantly changed their pricing, and there was a 400% increase. He stated he went to the School Board and last year they gave them the previous year’s pricing, but this year it will be increased significantly. He stated typically they paid \$9,000, and this year’s bill would be approximately \$29,000. Mr. Brody asked how that compares to what they pay Lower Makefield, and Mr. Workman stated he would have to look into that. Mr. Workman stated the new Pennsbury Financial Manager is business-driven, and Mr. Workman stated he also feels that there were issues with the indoor sports, and they priced themselves accordingly.

Mr. Mike Hanson, Vice President of YMS, was present and he congratulated the new Board members and those in new positions on the Board. Mr. Hanson stated there was a lot of activity at the turf field over the winter. He stated they sent a lot of teams to Florida to play over the Christmas holidays, and there will be a lot of teams going to Virginia the beginning of March to play in a Tournament there. He stated teams are training on the turf field now. He stated their Travel Registration goes for the full year starting in the summer to the next summer, and there are approximately 600 players in Travel. He stated the in-house/rec Registration is taking place now, and he anticipates they will be at approximately 700 for that program.

Mr. Hanson stated they have had changes in terms of their employees, and their long-time Director of Coaching has moved into a different position, and he will be the Director of Player Development working with the younger players. Mr. Hanson stated his long-time Assistant, Dave Simpson, has moved up to the Director of Coaching. He stated they are asking Mr. Simpson to do some new initiatives and run the operation a little more professionally.

Mr. Hanson stated the first day of in-house will be March 28, and Travel will start sooner than that. He stated over Mother's Day weekend, they will have the Epic Tournament with approximately 200 to 230 teams participating at Macclesfield and a few other locations.

#### RECOMMENDATION TO THE BOARD OF SUPERVISORS TO EXTEND THE POOL FOOD VENDOR CONTRACT WITH SICILIA CATERING FOR THE 2021 AND 2022 POOL SEASONS

Ms. Tierney stated at the last meeting there was discussion as to the amount paid by Sicilia Catering of \$3,000 versus \$6,000. She stated she feels that there was confusion because the RFP for the project was included in the Contract. She stated the RFP mentioned the cost of \$3,000; but when Mr. Sicilia bid it, he bid it at a higher rate of \$6,000 so he has been paying the Township \$6,000 a summer because he really wanted to get the Contract. Ms. Tierney stated her recommendation remains the same to extend it two years.

Mr. McNamara stated he felt there was also a question about who was responsible for the equipment. Ms. Tierney stated if it is the Pool's equipment, we would repair and replace it. Mr. McNamara asked if that is factored into the cost if the vendor is using our equipment. He asked what would happen if the needed to replace a freezer at a significant amount of money. Ms. Tierney stated that was not factored in, and we do repair and replace all of our equipment. She stated they have had some costly repairs, but nothing that exceeded \$6,000. Ms. Tierney stated Mr. Sicilia is still paying double what was paid previously.

Mr. Krauss asked if he pays a flat rate or is it a flat rate plus a percentage of sales, and Ms. Tierney stated it is a flat rate of \$6,000.

Mr. McNamara asked if the Township makes any money off of this, adding they are responsible for all the equipment repairs and replacement.

Ms. Tierney stated she does not feel making money was the original intent of the Contract, and it was just to get a good vendor at the Pool. Mr. Brody stated that is in line with everything else at the Pool as they do not charge a lot for those wishing to rent the pavilion for a party, and it is just a service to the Pool members.

Mr. Krauss asked if there is insurance to cover the equipment, and Ms. Tierney stated it would depend on the situation. She stated she feels all of the equipment is probably out of Warranty. Mr. Krauss stated they should consider this at the end of the summer to see if equipment needs to be replaced so that they can budget for it. Ms. Tierney stated that would be part of the Maintenance Plan as that is developed.

Mr. Wysocki moved, Mr. Brody seconded and it was unanimously carried to recommend to the Board of Supervisors to extend the Pool Food Vendor Contract with Sicilia Catering for the 2021 and 2022 Pool seasons.

#### RECOMMEND TO THE BOARD OF SUPERVISORS PROPOSAL OF MOMMY'S LIL' BLACK BOOK EVENT AT MEMORIAL PARK

Ms. Tierney stated Mommy's Lil' Black Book had reached out to her a number of times to do events in our Township. Ms. Tierney stated last year the Township offered a Memorial Park event on Memorial Day weekend, and a number of people were asking why the Township was not doing it this year. Ms. Tierney stated she had not planned or budgeted for that event this year, and Mommy's Lil' Black Book does run a nice event. Ms. Tierney stated they discussed a number of scenarios, and she feels comfortable with what is being proposed which is a food truck event at Memorial Park on either June 6 or June 27. Ms. Tierney stated it would be from 12 to 7, and Mommy's Lil' Black Book would bring in all of the vendors, and the Township would get a percentage. Ms. Tierney stated there would also be bounce houses and activities for children. She stated there is a \$5 wrist band fee which covers those activities for the entire day. Ms. Tierney stated owner of Mommy's Lil' Black Book stated she would be open to other ideas. Ms. Tierney stated the Township has not done a food truck event, and the owner does get a good number of food trucks at her events.

Mr. Brody asked if there is a concern about parking, and Ms. Tierney stated parking was not an issue at the event held at Memorial Park last year as they extended the parking into the grass area.

Mr. Wysocki asked where they would set up the vendor trucks, and Ms. Tierney stated she was planning on having them set up either around the bike path area or to do it along the edges of the parking lot and then close off the parking lot.

Mr. Malinowski stated he does not have a problem with the event; but she has indicated 30% would be the Township's cut, and he feels it should be 30% plus our costs for Police, Park & Recreation staff, etc. Ms. Tierney stated that was budgeted out, and Ms. Tierney stated she feels the Township would at least break even which she would be satisfied with since she would not have to run the event, and we would only have to provide support staff. Mr. Wysocki stated she has indicated that she would need parking assistance, and Ms. Tierney stated the 30% would cover the cost of the Township staff and the bathrooms.

Mr. Wysocki asked if there was any thought about doing it in the new part of Memorial Park that is not fully developed yet, and Ms. Tierney stated she is hopeful that work may be starting in that area by then. Mr. Wysocki noted the area to the right where the tennis courts are going to be located, and Ms. Tierney stated that is where they had the parking last year.

Mr. Krauss asked if there would be a Sunday rain date. Ms. Tierney stated she can ask her about that.

Mr. Wysocki asked if she would do all the promoting herself; and Ms. Tierney stated while she does, the Township could partner promote.

Mr. McNamara asked what 30% would equal. Mr. Wysocki stated it indicated that it would be fifteen to eighteen food trucks and twenty to thirty vendors.

Mr. Krauss asked for an estimate as to how many people attended the Memorial Day event last year; and Ms. Tierney stated while she is not sure, it was a lot. Ms. Tierney stated Mommy's Lil' Black Book brings in a lot of people, but if they cross promote it as a Lower Makefield event, she feels there will be even more.

Mr. Krauss stated the Township would be getting 30% of the fees which are \$150 per truck and \$60 per vendor. Ms. Tierney was asked if they would get 30% of the wrist bands sold as well, and Ms. Tierney stated that was not specified, and she would have to check on that. Mr. Krauss asked what Ms. Tierney was calculating her break even on. Ms. Tierney stated it was based on having two staff there



and a couple of port-a-potties. Mr. Wysocki stated they would also have to consider trash collection. Mr. Krauss asked what the cost for the Park & Recreation staff would be since it is not regular hours. Mr. McNamara asked if they would need Police there, and Ms. Tierney stated they would not.

Ms. Tierney stated she texted the owner of Mommy's Lil' Black Book who indicated that she would be in favor of a Sunday rain date.

Mr. Brody asked if she is aware that Lower Makefield is a dry town; and Ms. Tierney stated while she usually does alcohol, she did advise her that alcohol would be off limits.

Mr. McNamara asked what the staff charges would be, and Ms. Tierney stated it would be double time on Sunday, time and a half on Saturday.

Mr. McNamara asked how much that would be an hour, and Ms. Tierney estimated it to be \$100 an hour for two staff. Mr. McNamara stated that would be \$700 for the seven hours.

Ms. Tierney stated the owner of Mommy's Lil' Black Book made her living as a blogger, and she has approximately 40,000 followers. Ms. Tierney stated the Neshaminy Mall had reached out to her to see if she would do a family-friendly event approximately ten to twelve years ago. Ms. Tierney stated she then started doing these events, and because of her following, she was able to get a lot of families coming out to her events, and she is bringing families together throughout the County.

Mr. Brody asked if there was any negative impact to the Garden or the fountain at last year's event. Ms. Tierney stated there were water activities last year so they were able to keep people out of the fountain and the staff also monitored that so it was not an issue. Ms. Tierney stated she could ask that there be water-type activities.

Mr. Blundi asked if they considered using Macclesfield Park for this event, but Ms. Tierney stated there is still a lot of use at Macclesfield Park at that time of year. Mr. Krauss stated even though we would not be getting a percentage of the food truck revenues, it could take away from the Pool food vendor since the Pool will be open at that point. Ms. Tierney stated the idea was that the Memorial Park side of the Township does not have a lot of activities.

Mr. Krauss stated they may need to work harder to get people to attend since there would not be a lot of foot traffic. Mr. Krauss added that it was successful last year, so that proves that people are willing to travel there. Ms. Tierney stated there were also a lot of people who walked to Memorial Park last year to the event.

Ms. Tierney stated with regard to the wrist bands, the owner of Mommy's Lil' Black Book has indicated that the bounce houses do not charge her rental for the day, and the revenue from the wrist bands goes directly to them.

Mr. Wysocki stated using a rough calculation, it seems that the Township would be cutting it close on the costs; and he asked if they should consider asking for 35% or 40%. Mr. Krauss asked if he is looking to make money or just not lose money, and Mr. Wysocki stated he does not want the Township to lose money. Mr. Krauss stated they could keep it at 30%; but if the Township expenses come in higher, Mommy's Lil' Black Book would have to pay the difference. Mr. Wysocki stated they could make it a flat 35% which would provide a buffer. Mr. Brody stated the staff may have to work longer than the seven hours with clean up.

Mr. Blundi stated he feels there needs to be some kind of guarantee that the Township costs will be covered since she may not get fifteen trucks.

Mr. Krauss stated Ms. Tierney should know what the labor costs would be if they have two Township staff there from 10 a.m. to 8 p.m., and that is what the Township should get back. Ms. Tierney stated they would also need to get back the cost of the bathrooms, although that is not a high cost.

There was discussion on the length of time of the event, and Ms. Tierney stated the food trucks would want to be able to serve lunch and dinner.

Ms. Tierney stated she would estimate the Township costs to be approximately \$2,500. Ms. Tierney stated she has been advised by text that Mommy's Lil' Black Book could increase the food truck fee to \$200 to try to recoup the costs.

Mr. Brody stated she should be advised that there would not be a percentage paid, and that she would just be asked to pay the Township's costs.

Mr. Wysocki asked what would be done with any additional funds obtained over the amount of the Township's costs if they agreed to accept a percentage; and Ms. Tierney stated it would go back to the Park & Rec Events line item.

Mr. Brody asked about any potential damage to the grass. Ms. Tierney stated last year they put the bounce houses in the grass, and there was no problem. Mr. Malinowski asked what they would do if there was a significant amount of rain before the event, and Ms. Tierney stated they would have to re-adjust.

Ms. Tierney stated if the intention is just to recoup the Township's costs, they could just bill her the way they bill an event at the Community Center. Mr. Wysocki stated he would be satisfied with that.

Mr. Brody moved to recommend to the Board of Supervisors approval of the Mommy's Lil' Black Book event in Memorial Park on June 6, 2020 written such that all Township costs are covered and billed out based on the cost of services offered.

Mr. Blundi stated he feels they should be paid up front. Ms. Tierney stated she is sure that there is a deadline as to when the food trucks need to pay by so they could go along with that pre-pay deadline.

Mr. Krauss asked if there will be a Contract, and Ms. Tierney agreed there will be.

Mr. Brody stated she could pay 25% up front and then net it out at the event. Mr. Blundi stated his concern is that something could happen where the Township has committed resources and then for some reason they do not get paid.

Mr. Brody agreed to amend the Motion that there be a Contract to be at the discretion of Ms. Tierney and Mr. Ferguson on all terms of the Contract.

Mr. Malinowski seconded and the Motion carried unanimously.

#### DISCUSSION AND RECOMMENDATION TO COMPLETE 2018 NEEDS ASSESSEMENT AND TO CREATE AN UPDATED PARK AND RECREATION MASTER PLAN

Ms. Tierney stated this is part of CAPR, and she feels it needs to be done as a whole. She stated the prior Needs Assessment was done for just the Leagues and field usage. She stated there was an option originally that they could extend it to all Park & Rec activities including those at the Community Center and potential future trends in park and rec to see what the Township might need and what the residents of the Township want from Park & Rec. Ms. Tierney stated she would recommend that

they consider doing a full Needs Assessment so that there is a full idea of what the residents of the Township want, what the Township needs, and what is missing within the parks.

Mr. McNamara asked how much the last one cost; and Ms. Tierney stated she believes it was \$20,000, and the addition would have been another \$20,000. She stated this would be the second half of the Assessment. Mr. Krauss asked if it would be \$20,000 more; and Ms. Tierney stated that was based on the previous quote, and she does not know if that would change since it was in 2018.

Mr. McNamara stated they cannot fulfill the first Needs Assessment, and he asked if they are now looking to see what they can do with the Community Center. Ms. Tierney stated they would be looking at all programming, any sports that were not included, any activities that are not included, and it looks at all ages and demographics. Mr. McNamara stated the fields are maxed out, and they are not talking about getting new fields until 2023. Ms. Tierney stated she feels that what the idea would be is that if we know what the needs are and we have a Master Plan, which would be the next proposal, when Grant opportunities come up we would always be prepared. She stated we would always have everything in a package ready to go and would have already done the background work. She stated most Grants require a Needs Assessment as a background to show that the Township is invested in an idea.

Mr. Wysocki asked if it is a supplement to what we already have; and Ms. Tierney stated it would be an addition to what we already have, and it would make it complete. Ms. Tierney stated we are doing this now for the Pool so while it would not cover the Pool, it would cover other things. She stated there is a lot more to Park & Rec than just athletic fields. She noted the Five Mile Woods and an environmental component that they need to consider. She stated we need to find out what the residents would like to see in the future out of the Park & Rec Department. Mr. Wysocki asked if the Needs Assessment is related to the Park & Rec Master Plan, and Ms. Tierney stated the Park & Rec Master Plan is formulated based on the Needs Assessment. Mr. Wysocki asked the last time they had a Master Plan, and Ms. Tierney stated she believes that it was in the 1980s.

Mr. Wysocki stated he is not opposed to doing this so that we can be prepared for Grant Applications as well as knowing what the Township really needs.

Mr. McNamara asked the status of the Frisbee Golf concept; and Ms. Tierney stated there was a problem with the original company, and she needs to find another company to work with. She stated she is going to an Annual Park & Rec Conference where there are usually vendors, and she hopes to connect with a new vendor.

Mr. Krauss stated he agrees with Ms. Tierney that they should have the Needs Assessment and the Master Plan. He stated he and Ms. Tierney have discussed the building at the Five Mile Woods which is outdated. He stated he feels they should have an understanding of what the residents would like to have, and this will give an opportunity to develop the next action plan.

Ms. Tierney stated she has been advised that it would have been \$14,000 for the additional piece of the Needs Assessment. Mr. Krauss asked if that has been included in this year's Budget; and Ms. Tierney stated it has not, and it would have to be proposed for the 2021 Budget.

Mr. Malinowski moved and Mr. Wysocki seconded to recommend completion of the 2018 Needs Assessment and to create an updated Park & Recreation Master Plan.

Mr. Wysocki asked how they would get resident feedback, and Ms. Tierney stated she feels they would do a variety of different surveys. She stated she believes that they did a mailer last time. She stated the Needs Assessment is feedback from the Township and looking at trends across the Country.

Ms. Tierney stated the Master Plan would be done after the Needs Assessment is complete, and that would be an additional cost.

Motion carried unanimously.

## PROJECT UPDATES

### Discussion and Tabling Recommendation to the Board of Supervisors to Include Schuyler Tennis Courts in the 2021 Budget

Ms. Tierney stated in 2018 Remington & Vernick looked at the Schuyler tennis courts, and their report was included in the Board's packet. She stated there is a lot of cracking; and if it is not repaired deeper than just the surface area, they are going to have keep repairing it. She stated she recommends that they do a

full overhaul of the courts rather than continuing to repair them for \$100,000 each time. Ms. Tierney stated she does not feel they fully know why it is continually cracking.

Mr. McNamara stated he grew up in this area. He stated Toll Bros. built the tennis courts, and there was a huge divot in the middle of the parking lot as well; and he does not believe it was stable land to begin with.

Ms. Tierney stated she would recommend proceeding with Option 2 which would be total demolition and reconstruction at a cost of \$357,000. She stated if they just continue to patch it, it could cost \$126,000 over and over again.

Mr. Wysocki asked if they really want the tennis courts here or should they be someplace else, and he asked if they are in the best location for the Township since there are also tennis courts elsewhere in that neighborhood. Mr. Krauss asked if it would be better to leave the courts at Schuyler and build four new ones someplace else. Mr. Wysocki asked if his idea was to demolish these courts and create a pocket park at this location. Mr. Wysocki stated he was not considering what they would do with that land if the courts were demolished, but he knows that they wanted to get tennis courts in the northern part of the Township. Ms. Tierney stated they are still working on tennis courts at Memorial Park. She stated they received high Bids for that project last year, and they are looking at other alternatives as to how to bid that out. Ms. Tierney stated the Grant for that runs out the end of this year, so the Township will have to ask for an extension if it goes much longer.

Mr. Krauss stated YM Tennis uses the Schuyler courts, and Ms. Tierney stated they would have to move if those courts were eliminated. Mr. Krauss stated if they decide to rebuild those courts, there would have to be an alternative location for them during construction. He stated there is a lot of use at those courts. Ms. Tierney stated she feels they should time it with Memorial Park so that YM Tennis could use the Memorial Park courts during the demo and construction at Schuyler.

Ms. Tierney stated she would not want to see the Schuyler courts left there unused, and they would not want to build new courts at some other location and have these dilapidated courts still remaining.

Mr. McNamara stated his fear is that there could be problems underneath, and the cost will be much more. Mr. Brody stated a number of years ago there were issues in Yardley Hunt where Toll Bros. had buried construction debris. Ms. Tierney stated that involved the other tennis courts in Yardley Hunt.

Mr. Brody stated while he is not opposed to doing this project, they have been told that there is no money to do Snipes but they are proceeding with a bike path, the Memorial Park expansion, and now a \$350,000 tennis court project. He asked where they are getting the money from if they do not have the money to build Snipes. Mr. Wysocki stated Ms. Tierney is suggesting that money be put in the Budget for next year. Ms. Tierney stated at this point it is a safety hazard, and they need to repair it before someone gets hurt. Mr. Krauss stated the difference is paying \$357,000 to fix it as opposed to spending \$100,000 all the time to repair it.

Mr. Wysocki asked if the Needs Assessment they reviewed previously addressed tennis courts; and Ms. Tierney stated it did, and it indicated that the Township has a sufficient number of tennis courts.

Ms. Tierney stated there are options, but her recommendation is that they do a good repair; and if they just mill and overlay, it could break up again. She stated for the milling and overlay it would be \$257,000, and there is a less expensive option which is a crack repair system which is what they have done in the past, and that option is \$198,000. Ms. Tierney stated with the bike paths, they are milling and overlaying, and targeting the cracks separately; and possibly they could something like that at the tennis courts, although that involves a bigger slab of concrete.

Mr. Blundi asked the age of the tennis courts, and Mr. McNamara stated he believes they were constructed in 1978/1979. Mr. Blundi asked if the \$370,000 includes the cost to fix a “bad underlayment.” Ms. Tierney stated she believes it is just a generic price as to how the project would cost out. Mr. Krauss stated whenever there has been an estimate, the actual costs tend to come in higher. Mr. Brody asked if there has been any research done on those courts such as digging holes to see what is in there. Ms. Tierney stated a site analysis was done, but they did not pay extra for core sampling. Mr. McNamara stated he believes that boring was done by Toll Bros. at the Revere courts.

Mr. Krauss stated Ms. Tierney would have to get a recommendation from the Park & Recreation Board for Budget submissions for 2021 by May since the Park & Recreation Board does not meet over the summer. Mr. Krauss stated he feels they could consider this further and vote on this at the next meeting. Mr. Brody asked if they would have to approve the full reconstruction at this time or is there an earlier step they could approve, and Ms. Tierney stated they could budget for core borings or further analysis of the courts rather than the full project. Mr. Brody stated he would be in support of doing the borings first so that they know what is happening underneath the courts.

Mr. Wysocki asked if it is known if there would be resident resistance if those courts were taken away. Mr. Brody asked how much use these tennis courts get beyond YM Tennis, and Ms. Tierney stated there is competition for the courts. She stated there are always in use but she is not sure that it always YM Tennis since if YM Tennis does not need all of the courts, they are opened up to others to use.

It was agreed to table this matter until the next meeting.

Mr. Blundi asked Ms. Tierney to find out what core sampling would cost. Ms. Tierney stated there are interviews for Township engineer this evening so those costs could vary based on who the new Township engineer is, and she feels it would be prudent to find out who the Township engineer will be first. Mr. Blundi stated he feels they would be more comfortable if they knew that the \$350,000 is a firm number. Mr. Krauss stated based on past experience, the numbers given are usually low estimates.

### Bike Paths

Ms. Tierney stated she knows that there was some question about how they came up with the Bike Path Plan. She stated last year the staff went out and looked at all of the paths, and they tracked the number and the size of the cracks; and they then prioritized them. She stated they will continue doing this every year, and they will update the list and analyze where the highest priority areas are. She stated the staff is out in the Township every day so that they can observe changes. She stated this is how they came up with the Tree-year Plan. She stated she did provide the Park & Recreation Board with a tentative Five-Year Plan; however, that is not what was proposed to the Board of Supervisors and she just provided the Board of Supervisors with the proposal for the first three years. Ms. Tierney stated the last two years of the Five-Year Plan may change if a problem comes up. Ms. Tierney stated she has shown cost estimates. Mr. Wysocki stated it seems that they need to budget \$30,000 a year to maintain the bike paths; and Ms. Tierney stated they would need \$30,000 to \$40,000 each year, and it will probably go up each year. She stated they need to constantly do this so that the bike paths do not get as bad as they have in the past. Mr. Wysocki stated it is just like what the Township does for the roads. Ms. Tierney stated there is ongoing maintenance as well with the staff patching smaller cracks, and the items on this list are where they will fully mill and overlay.



Ms. Tierney stated they have been meeting with TPD on the Oxford Valley bike path, and they needed to get right-of-way and PennDOT approval. She stated most of that has been resolved, and she feels it will be done this year. Mr. Brody asked if there are trees that will be taken down for that bike path, and Ms. Tierney stated there are some trees that will be removed as part of that project along Oxford Valley and in front of the Fred Allan fields. She stated she believes that they plan to re-plant.

Ms. Tierney stated the Woodside bike path is on hold. She stated they are looking into options for that since the Township did not get the Grant that they expected.

#### Pool Bathrooms

Ms. Tierney stated in the past they have used Government Bid programs in order to purchase equipment without bidding, and she has come across an organization which pre-bids labor and everything is costed out per piece. Ms. Tierney stated she had them come out and look at the bathrooms, but they have not given a cost estimate yet. Ms. Tierney stated if it is reasonable, she will take it before the Board of Supervisors so that they can move forward with whatever they can get done before the season. She stated there was more that needed to be fixed by way of ADA and more tiles that had to be repaired than was originally estimated. Ms. Tierney stated she feels they may have to do this in phases. She stated only \$75,000 was budgeted this year, and now they are seeing that there is more that needs to be done.

Mr. Krauss asked that Ms. Tierney be cognizant of what happened last year so that there is not a delayed opening.

Ms. Tierney stated she hopes to have a quote this week.

#### Discussion of Rubberized Surface at Memorial Park Secret Garden Playground

Ms. Tierney stated the company that did the rubberized surface at Memorial Park has gone out of business. She stated they need to come up with an alternative solution, and she would suggest fact finding on that to see if they could patch or do a full replacement in certain areas as there is a lot of damage. Mr. Krauss asked if they budgeted for that for this year; and Ms. Tierney stated it would probably have to be next year, unless it is reasonable.

### 5 Mile Woods

Ms. Tierney stated she would propose that they have an engineer go out to the 5 Mile Woods and consider some options for the building so that it is more usable to offer programming. Ms. Tierney stated they could do that now or wait until they have the Feasibility Study to get a better understanding of what the Township residents want. She stated she feels they need to start utilizing this resource and bring more people out to the 5 Mile Woods. She stated the facility they have there now is not adequate.

Mr. Krauss stated the building is antiquated, and he would like to have the engineer provide information as to what would be required, and they could consider this for the 2021 Budget. He stated he feels the building is under-utilized, and he feels there are opportunities with Camp and summer programming.

Mr. Wysocki stated he feels whatever the engineer would come up with would feed into the Needs Assessment. Mr. Krauss stated having the engineer go out would not come out of the Park & Recreation Budget; however, Ms. Tierney stated anytime they use the engineer, it comes out of the Park & Recreation Budget.

Ms. Tierney stated she feels they should include the 5 Mile Woods as part of the Feasibility Study since it would encompass all of Park & Recreation. Mr. Wysocki stated he feels they need to wait for the Needs Assessment as the engineer would not know what the residents want before that time. He stated he would like to make sure that 5 Mile Woods and that building specifically is included in the Needs Assessment.

### RECREATION DIRECTOR'S REPORT

Ms. Tierney stated she feels there should be regular meetings with the heads of the different Leagues. She stated she met with them together, and they discussed potential future training requirements, concussion protocols, field space, etc. She stated it was a formal meeting with an Agenda, and they were able to get everyone to interact and discuss issues of concern. She stated they are going to try to do it more regularly and have an open dialogue. She stated the first meeting was last month, and there will be another one in a few weeks. She stated she invited Mr. Krauss to attend so that he can report back to the Park & Recreation Board. Ms. Tierney stated she can provide the Board with

reports on this on a regular basis as they open up this communication. She stated this would be in addition to having League Liaisons attend the Park & Recreation Board meetings.

Ms. Tierney stated she also met with representatives from the School District, and they discussed different ways they could partner. She stated they are talking about the Schools coming out and doing more science and history lessons in our Parks in the future. She stated she will start meeting with some of the educators in the different Departments to see how we can partner and bring the students into the Parks and interact more with the community.

Ms. Tierney stated she hopes to get more involved and include more community groups moving forward.

#### Goals Review

Ms. Tierney stated she provided the Board an update on all of the goals, and she has included notes on the side if there has been any progress. She stated Summer Camp is almost full for the regular Summer Camp. She stated registration for the Teen Camp is a little slower.

She stated with regard to the Pool, they are tracking normally. She stated they have a Marketing Plan which is essentially what has been done before. She stated the Middletown Township Pool has officially closed, and some of their members and their lifeguards will be coming to our Pool. Ms. Tierney stated when our Camp is in the Pool, they will also have Middletown's Camp in the Pool, and they will be charged per camper to come to the Pool this summer to help them out.

Mr. McNamara asked if Middletown is redoing their pool and will have it open next summer; however, Ms. Tierney stated their pool will not reopen as it was too expensive for them to repair, and the Township decided to close it.

Ms. Tierney stated Middletown reached out to their pool members and advised them that Lower Makefield is a place they could go, and people have been calling.

Mr. Brody asked if they are going after a larger number of non-residents at the Pool this year; and Ms. Tierney stated they are not, but she added that non-resident members, keep the resident memberships lower and they offset a lot of the costs at the Pool.

Ms. Tierney stated this year they are going to market the Pool on the “Big M” in Middletown. She stated it is very visible with many people driving past it.

Mr. Brody stated he is strongly against that, and Mr. McNamara stated he is as well.

Mr. Krauss asked if there is a cap on Pool Memberships. Ms. Tierney stated there is a limit to the number of people that can be in the Pool at one time.

Mr. Krauss stated a number of years ago there was a cap on Pool Memberships and there was a waiting list. Ms. Tierney stated there is a maximum number allowed in the Pool, but they have to make sure that they have enough members to break even. Mr. Wysocki asked if they have ever had to close the Pool for capacity reasons, and Ms. Tierney stated they have not. She stated the number permitted is much higher than she would want to have at the Pool at any one time.

Mr. Brody asked the cost to advertise on the Middletown sign. Ms. Tierney stated they are not going to do the Courier Times advertising, and they are just going to put in articles. She stated advertising on the Middletown sign will be less than advertising in the Courier Times. She stated the cost to advertise on the Middletown sign will be approximately \$3,000. Mr. Brody asked if approval to advertise on that sign is something that needs to be approved by the Park & Recreation Board, and Ms. Tierney stated it is not. Mr. Brody stated he is totally against it.

Mr. Krauss asked if they know how those signing up as Pool members found out about the Pool, and Ms. Tierney stated they are going to add that to the Registration form. She stated they can then decide if they want to continue advertising in this way, but she felt they should try it.

#### Community Day Date Change Update

Ms. Tierney advised that the Board of Supervisors approved the date change for the next two years.

#### Maintenance Plan Progress

Ms. Tierney stated the Maintenance Plan is continual throughout the year. She stated she meets with the staff to go over what was done during the month, what they should be doing, and what they are going to do so they can come up with a full-term

Maintenance Plan. She stated she has been reviewing Maintenance Plans from across the Nation to get a good grasp of what other Townships do. She stated one of the ones that she liked the best rated their facilities by color with green meaning needs the most maintenance similar to Macclesfield Park and yellow would be one that needs the least amount of maintenance like the 5 Mile Woods. She stated it was broken out by Park with each one being rated and what that maintenance involves.

She stated if it were a red park it would need trash collected weekly versus a green park which needs it collected daily. She stated she would be glad to share this model with the Park & Recreation Board members.

Ms. Tierney stated she feels she will have a complete Maintenance Report ready for January, 2021.

#### OTHER BUSINESS

Mr. McNamara stated his term on the Board is up on March 4, and since the Board is conducting interviews for the Park & Recreation Board he assumes that he will not be re-appointed. He stated he enjoyed serving on the Board over the years.

There being no further business, Mr. Brody moved, Mr. Wysocki seconded and it was unanimously carried to adjourn the meeting at 10:20 p.m.

Respectfully Submitted,

Michael Brody, Secretary